

### 2015 Data Collection Survey

## Somewhere within these pages, there may be a million dollar idea for your company!



This material is provided to Association members so that each member company can use it in making its own individual decisions regarding the operation of its business.



September 22, 2015

To: Key Contacts at Participating ABMA Member Companies

#### **Data Collection Survey**

Thank you for participating in the 2015 Data Collection Survey. 23 companies submitted data versus 21 in 2012.

This effort grew out of activities begun in the Statistical Committee of the Industrial Brush Division. After the Vision 2000 exercise during the 1998 Annual Convention, the ABMA Board decided to broaden the scope of this survey and reach out to the entire membership.

Please review the output of this survey. To make these surveys of more value to you and your peers in managing your businesses, your feedback is needed. Please contact one of the following individuals with your comments or suggestions:

- 1. Jill Shinners of Pioneer Packaging at (413) 378-6930 or jillshinners@pioneerpackaginginc.com.
- 2. Dave Parr of ABMA Staff at (720) 392-2262 or <a href="mailto:dparr@abma.org">dparr@abma.org</a>.

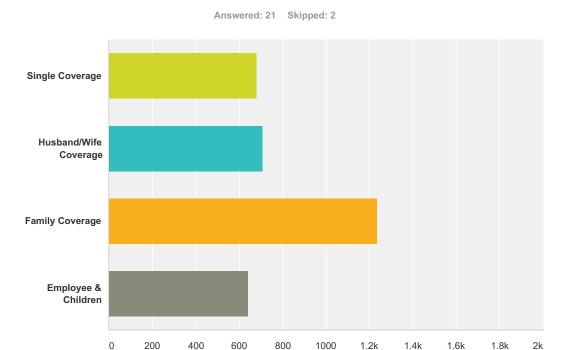
Thank you for participating in another ABMA member value program. Please talk to your peers and let them know what they missed by not participating.

Sincerely yours,

David C. Parr Executive Director

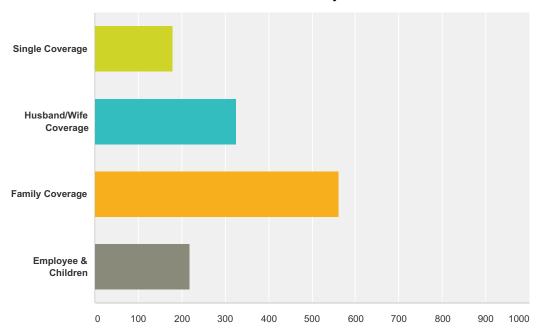
**Enclosures** 

Q1 Premium Rates Per Month - Company Portion Per EachPlease enter the whole dollar amount (no decimal) the company contributes monthly towards the Health Insurance Premium. If zero (0) leave blank.



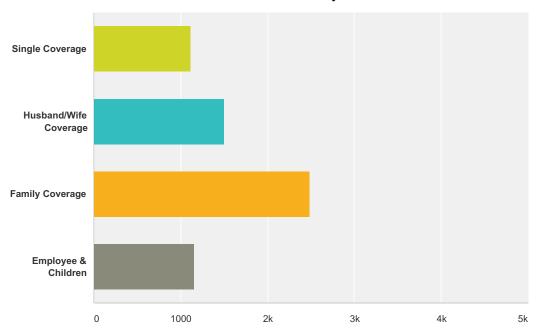
**Answer Choices Total Number** Average Number Responses 680 14,287 21 Single Coverage 710 14.196 20 Husband/Wife Coverage 1,236 24,723 20 Family Coverage 642 11.558 18 Employee & Children **Total Respondents: 21** 

Q2 Premium Rates Per Month - Employee Portion Per Each Please enter the whole dollar amount (no decimal) the employee contributes monthly towards the Health Insurance Premium. If zero (0) leave blank.



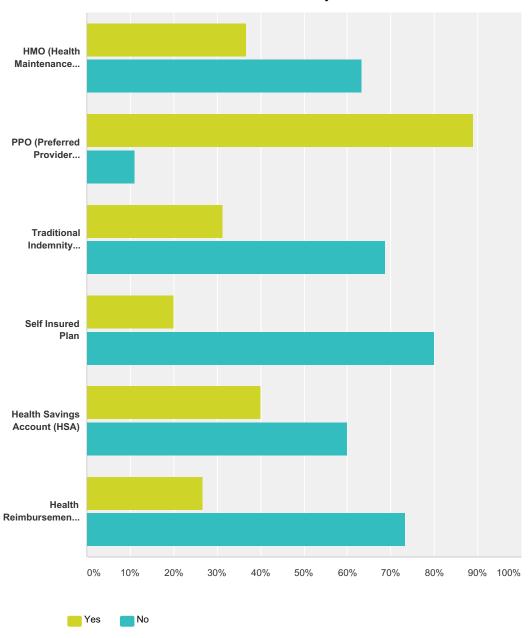
Answer Choices	Average Number	Total Number	Responses
Single Coverage	179	3,410	19
Husband/Wife Coverage	325	6,176	19
Family Coverage	562	10,679	19
Employee & Children	218	3,932	18
Total Respondents: 20			

Q3 Premium Rates Per Month - Total Premium Per EachPlease enter the whole dollar amount (no decimal) the total monthly Health Insurance Premium



Answer Choices	Average Number	Total Number	Responses
Single Coverage	1,115	23,425	21
Husband/Wife Coverage	1,508	30,167	20
Family Coverage	2,485	49,691	20
Employee & Children	1,161	20,897	18
Total Respondents: 21			

## Q4 Describe elements of your Current Plan. Is your current plan:

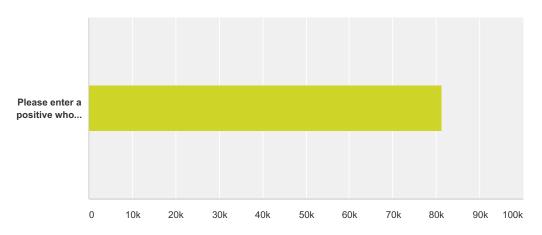


	Yes	No	Total
HMO (Health Maintenance Organization)	36.84%	63.16%	
	7	12	1:
PPO (Preferred Provider Organization)	88.89%	11.11%	
	16	2	1
Traditional Indemnity (Fully Insured) Plan	31.25%	68.75%	
	5	11	1
Self Insured Plan	20.00%	80.00%	
	3	12	1
Health Savings Account (HSA)	40.00%	60.00%	
	6	9	1
Health Reimbursement Account (HRA)	26.67%	73.33%	
	4	11	1

### Q5 If you are Self Insured at what dollar

## amount is your individual stop loss?(If you are not Self insured please leave blank)

Answered: 4 Skipped: 19



Answer Choices	Average Number	Total Number	Responses
Please enter a positive whole dollar amount, i.e 25,000.	81,250	325,000	4
Total Respondents: 4			

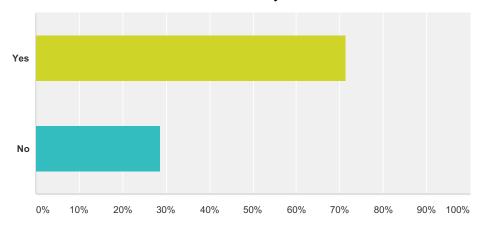
# Q6 If you do not offer health insurance, do you offer a stipend to your employees to get coverage on their own? (If you offer health insurance, please leave blank)

Answered: 0 Skipped: 23

! No matching responses.

Answer Choices	Responses
Yes	<b>0.00%</b>
No	0.00%
Total	0

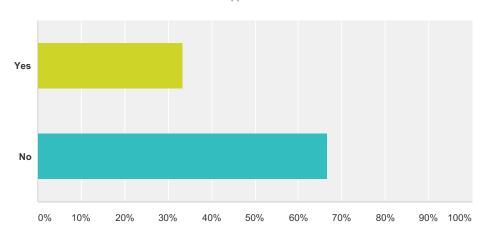
## Q7 Does your current plan offer an employee Life Insurance component?



Answer Choices	Responses	
Yes	71.43%	15
No	28.57%	6
Total		21

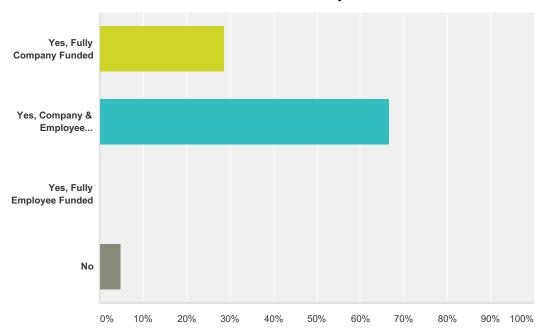
## Q8 Does your current plan contain a Wellness Program component?

Answered: 21 Skipped: 2



Answer Choices	Responses	
Yes	33.33%	7
No	66.67%	14
Total		21

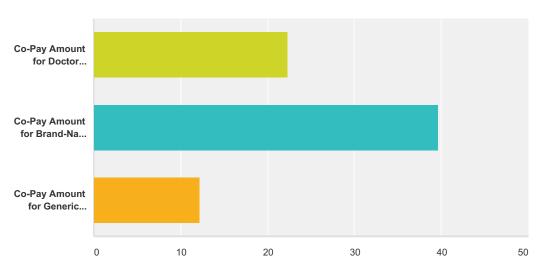
## Q9 Does your current plan offer Prescription coverage?



nswer Choices	Responses	
Yes, Fully Company Funded	28.57%	(
Yes, Company & Employee Co-Funded	66.67%	1
Yes, Fully Employee Funded	0.00%	
No	4.76%	
otal		2

## Q10 If your plan requires employee co-pay at the time of service, what is the co-pay amount? (Nearest whole dollar, no decimals)



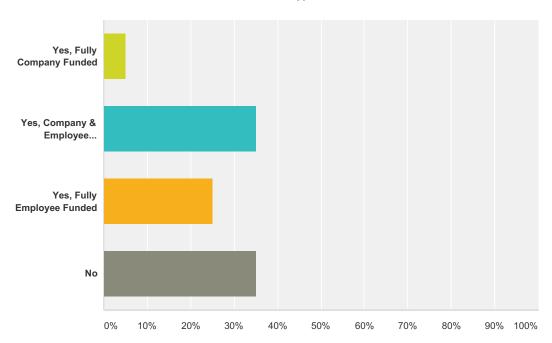


Answer Choices	Average Number	Total Number	Responses
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Co-Pay Amount for Doctor Visit	22	380	17
Co-Pay Amount for Brand-Name Prescription	40	635	16
Co-Pay Amount for Generic Prescription	12	196	16
Total Respondents: 17			

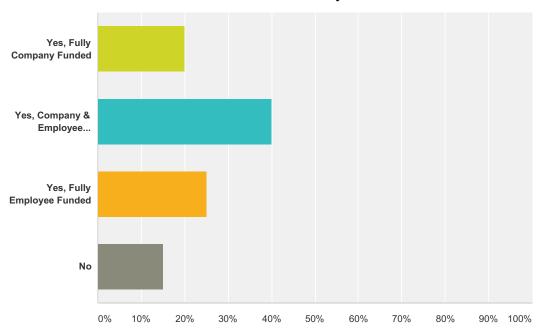
## Q11 Does your current plan offer Vision Care coverage?

Answered: 20 Skipped: 3



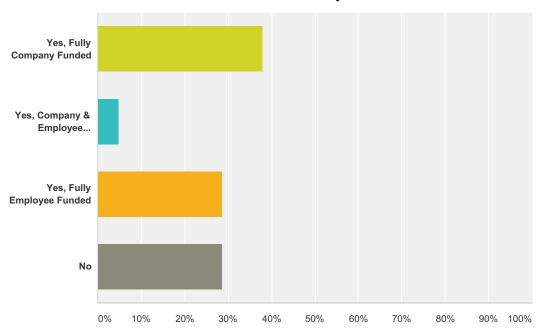
Answer Choices	Responses	
Yes, Fully Company Funded	5.00%	1
Yes, Company & Employee Co-Funded	35.00%	7
Yes, Fully Employee Funded	25.00%	5
No	35.00%	7
Total		20

## Q12 Does your current plan offer Dental Care coverage?



nswer Choices	Responses	
Yes, Fully Company Funded	20.00%	4
Yes, Company & Employee Co-Funded	40.00%	8
Yes, Fully Employee Funded	25.00%	5
No	15.00%	3
otal		20

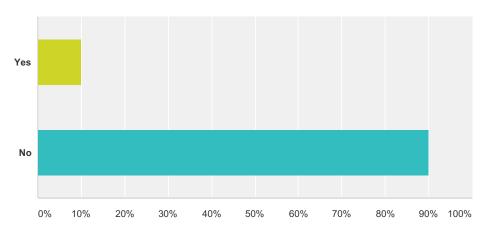
## Q13 Do you offer a Long Term Disability (LTD) plan?



nswer Choices	Responses	
Yes, Fully Company Funded	38.10%	8
Yes, Company & Employee Co-Funded	4.76%	
Yes, Fully Employee Funded	28.57%	
No	28.57%	
otal		2

## Q14 Do you offer a Long Term Care (LTC) plan?



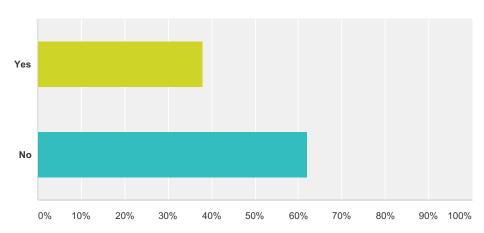


Answer Choices	Responses	
Yes	10.00%	2
No	90.00%	18

Total 20

## Q15 Do you have a Cafeteria Plan (IRS Sec. 125)?

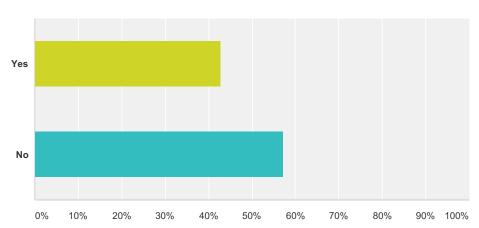




Answer Choices	Responses	
Yes	38.10%	8
No	61.90%	13
Total		21

## Q16 Do you offer an Employee Assistance Program (EAP)?

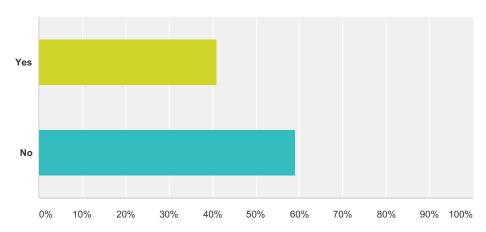
Answered: 21 Skipped: 2



Answer Choices	Responses
Yes	<b>42.86%</b> 9
No	<b>57.14</b> % 12
Total	21

## Q17 Do you provide Travel Insurance for any employees?

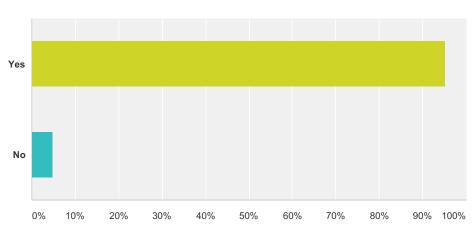
Answered: 22 Skipped: 1



Answer Choices	Responses	
Yes	40.91%	9
No	59.09%	13
Total		22

#### Q18 Do you have a formal Safety Program?

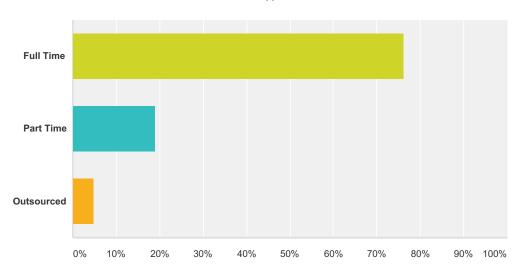
Answered: 21 Skipped: 2



Answer Choices	Responses	
Yes	95.24%	20
No	4.76%	1
Total		21

Q19 The person responsible for this program is:

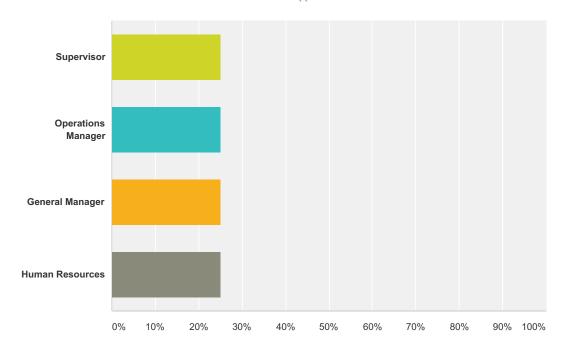
Answered: 21 Skipped: 2



Answer Choices	Responses	
Full Time	76.19%	16
Part Time	19.05%	4
Outsourced	4.76%	1
Total		21

## Q20 If part time, what job function is responsible for safety training and oversight?

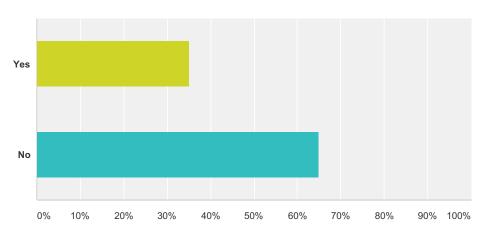
Answered: 4 Skipped: 19



Answer Choices	Responses	
Supervisor	25.00%	1
Operations Manager	25.00%	1
General Manager	25.00%	1
Human Resources	25.00%	1
Total		4

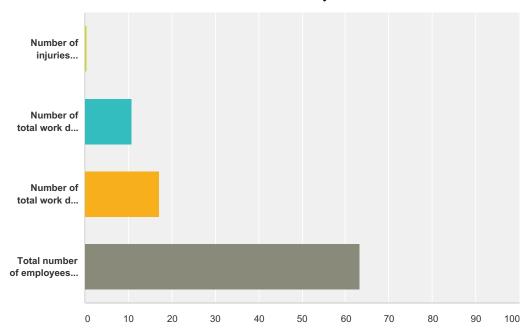
## Q21 Do you offer a Safety Incentive / Rewards Program or similar?





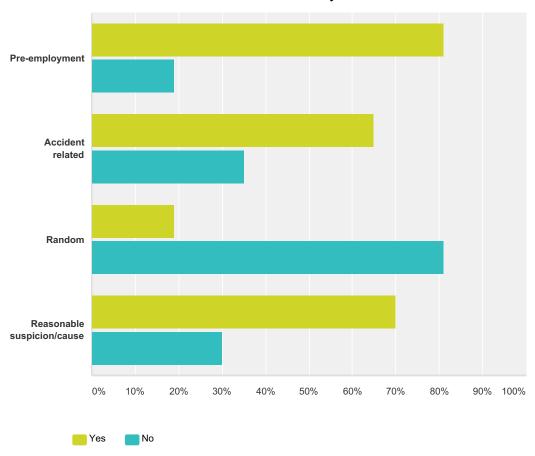
Answer Choices	Responses	
Yes	35.00%	7
No	65.00%	13
Total		20

## Q22 Loss Time Analysis(Use whole numbers without decimal)



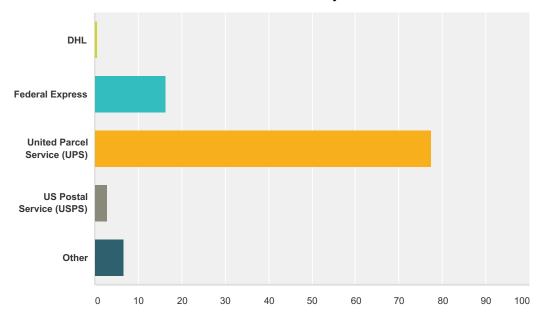
Answer Choices	Average Number	Total Number	Responses
Number of injuries resulting in lost work days:	0	9	19
Number of total work days lost due to injuries:	11	206	19
Number of total work days lost due to illness:	17	327	19
Total number of employees in work force:	63	1,266	20
Total Respondents: 20			

## Q23 Do you require drug and alcohol testing?



	Yes	No	Total
Pre-employment	80.95%	19.05%	
	17	4	21
Accident related	65.00%	35.00%	
	13	7	20
Random	19.05%	80.95%	
	4	17	21
Reasonable suspicion/cause	70.00%	30.00%	
	14	6	20

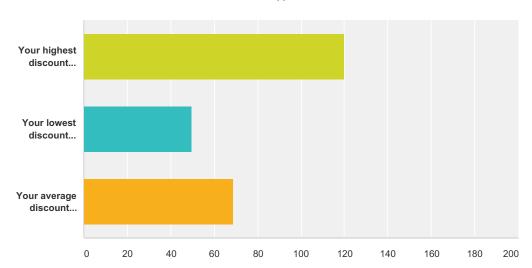
Q24 What percentages of your small packages do you ship with the following carriers? (Use whole numbers without decimals. Your answers should total 100)



Answer Choices	Average Number	Total Number	Responses
DHL	1	12	17
Federal Express	16	308	19
United Parcel Service (UPS)	78	1,550	20
US Postal Service (USPS)	3	37	13
Other	7	93	14
Total Respondents: 20			

# Q25 What are your respective percentage discount levels for LTL (less than truck load) shipments?(Use whole numbers without decimals)

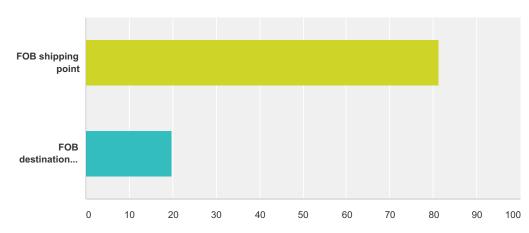




Answer Choices	Average Number	Total Number	Responses
Your highest discount percentage	120	1,918	16
Your lowest discount percentage	50	793	16
Your average discount percentage	69	1,105	16
Total Respondents: 16			

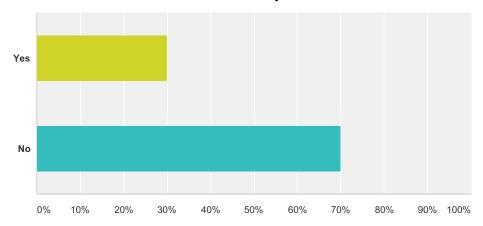
# Q26 What percentage of your freight is sent FOB shipping point versus FOB destination? (Use whole numbers without decimals. Your answers should total 100)

Answered: 20 Skipped: 3



Answer Choices	Average Number	Total Number	Responses
FOB shipping point	81	1,625	20
FOB destination point	20	375	19
Total Respondents: 20			

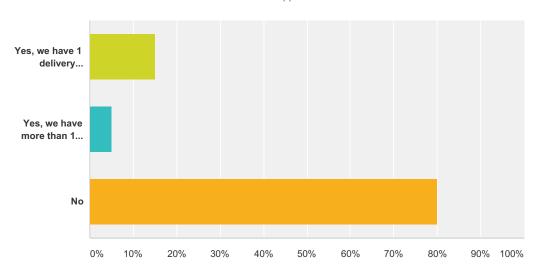
## Q27 Do you offer inbound freight allowances for refill or reworked product?



Answer Choices	Responses	
Yes	30.00%	6
No	70.00%	14
Total		20

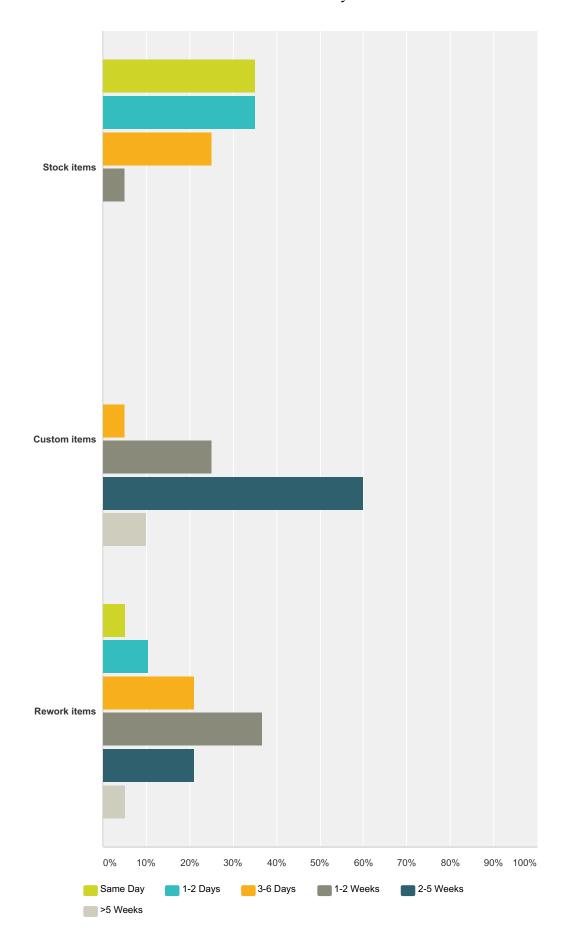
## Q28 Do you have your own company vehicles for delivery?





Answer Choices	Responses	
Yes, we have 1 delivery vehicle	15.00%	3
Yes, we have more than 1 delivery vehicle	5.00%	1
No	80.00%	16
Total		20

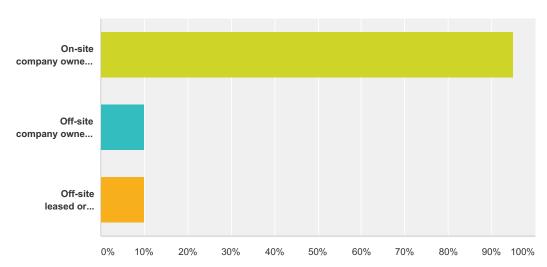
## Q29 What is your standard lead time on shipments of the following:



	Same Day	1-2 Days	3-6 Days	1-2 Weeks	2-5 Weeks	>5 Weeks	Total
Stock items	35.00%	35.00%	25.00%	5.00%	0.00%	0.00%	
	7	7	5	1	0	0	20
Custom items	0.00%	0.00%	5.00%	25.00%	60.00%	10.00%	
	0	0	1	5	12	2	20
Rework items	5.26%	10.53%	21.05%	36.84%	21.05%	5.26%	
	1	2	4	7	4	1	19

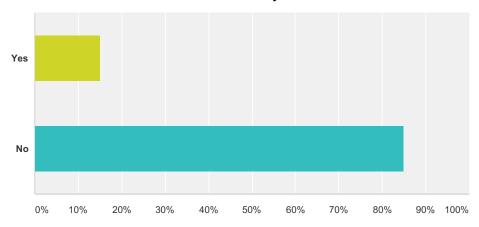
## Q30 Where do you warehouse stock items? (Select all that may apply)

Answered: 20 Skipped: 3



Answer Choices	Responses	
On-site company owned warehousing	95.00%	19
Off-site company owned warehousing	10.00%	2
Off-site leased or Public warehousing	10.00%	2
Total Respondents: 20		

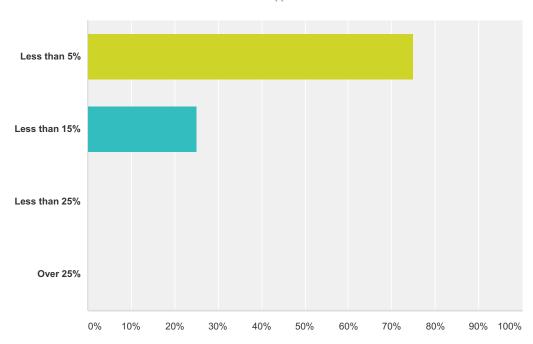
## Q31 Do you offer a standard purchase order your customer can use? If no, please go to question 30.



Answer Choices	Responses	
Yes	15.00%	3
No	<b>85.00</b> % 1	17
Total	2	20

## Q32 If yes, what percentage of customers uses your standard purchase order form?



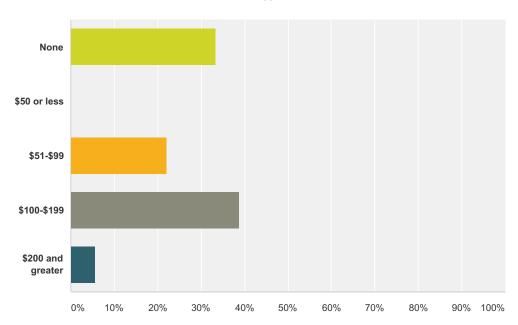


Answer Choices	Responses
Less than 5%	<b>75.00%</b> 3
Less than 15%	<b>25.00%</b> 1
Less than 25%	0.00%
Over 25%	0.00%

Total 4

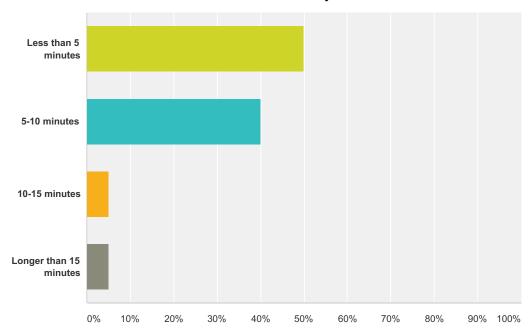
## Q33 What is your minimum order value for parts / tooling?

Answered: 18 Skipped: 5



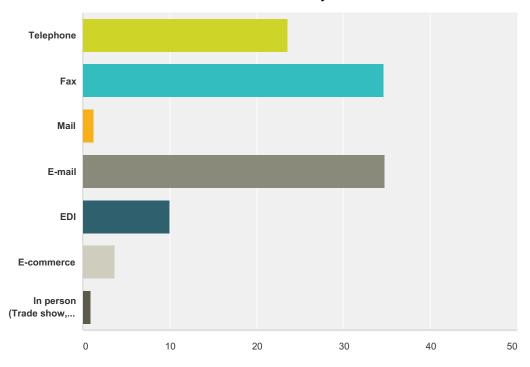
Answer Choices	Responses	
None	33.33%	6
\$50 or less	0.00%	0
\$51-\$99	22.22%	4
\$100-\$199	38.89%	7
\$200 and greater	5.56%	1
Total		18

### Q34 How long does it take to enter an order?



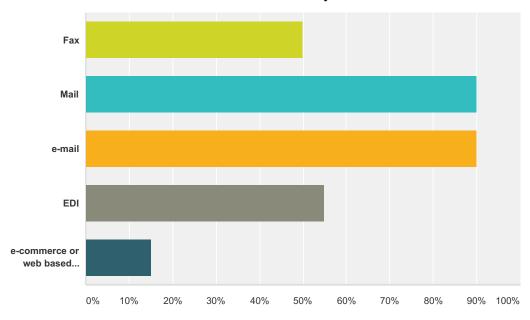
Answer Choices	Responses	
Less than 5 minutes	50.00%	10
5-10 minutes	40.00%	8
10-15 minutes	5.00%	1
Longer than 15 minutes	5.00%	1
Total		20

Q35 By percentage, please indicate how you receive an order.(Use whole numbers without decimals. Your answers should total 100)



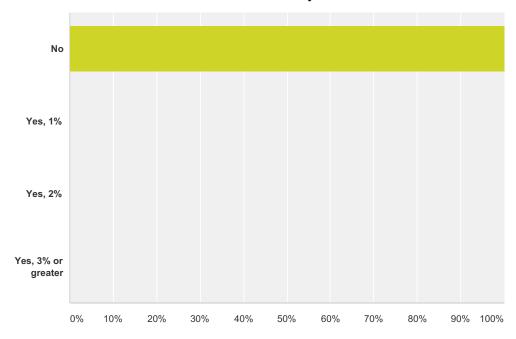
Answer Choices	Average Number	Total Number	Responses
Telephone	24	449	19
Fax	35	658	19
Mail	1	14	11
E-mail	35	696	20
EDI	10	130	13
E-commerce	4	44	12
In person (Trade show, etc)	1	9	10
Total Respondents: 20			

## Q36 How do you send invoices? (Select all that apply)



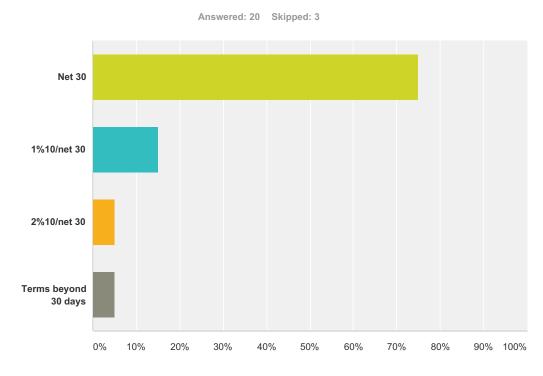
Answer Choices	Responses	
Fax	50.00%	10
Mail	90.00%	18
e-mail	90.00%	18
EDI	55.00%	11
e-commerce or web based solution	15.00%	3
Total Respondents: 20		

#### Q37 Do you offer a discount for ecommerce orders?



Answer Choices	Responses	
No	100.00%	20
Yes, 1%	0.00%	0
Yes, 2%	0.00%	0
Yes, 3% or greater	0.00%	0
Total		20

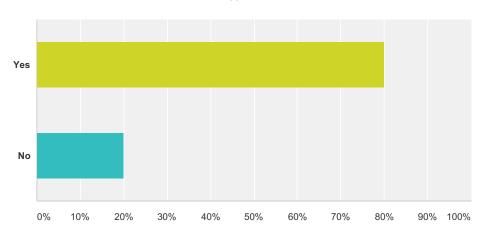
#### Q38 What are your normal payment terms?



Answer Choices	Responses	
Net 30	75.00%	15
1%10/net 30	15.00%	3
2%10/net 30	5.00%	1
Terms beyond 30 days	5.00%	1
Total		20

## Q39 Do you accept either credit or debit cards? If no, please go to question 37.

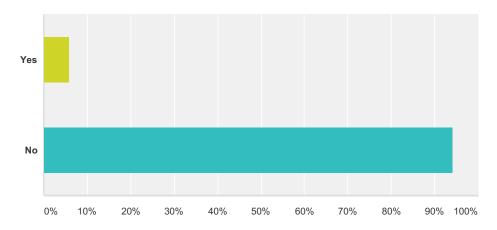




Answer Choices	Responses	
Yes	80.00%	16
No	20.00%	4
Total		20

## Q40 Do you charge a fee to use either credit or debit cards?

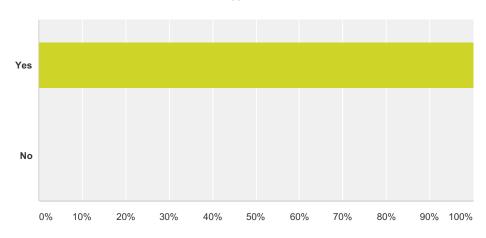
Answered: 17 Skipped: 6



Answer Choices	Responses
Yes	<b>5.88%</b> 1
No	<b>94.12%</b> 16
Total	17

## Q41 Do you accept ACH or electronic banking payments?

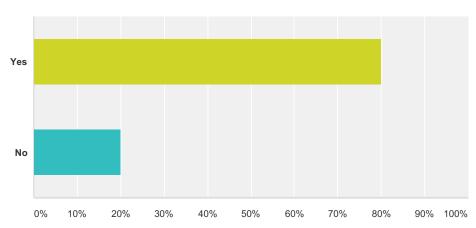




Answer Choices	Responses	
Yes	100.00%	20
No	0.00%	0
Total		20

## Q42 Do you send out order acknowledgments?

Answered: 20 Skipped: 3

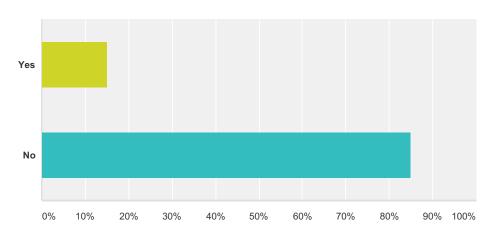


Answer Choices Responses

Yes	80.00%	16
No	20.00%	4
Total		20

## Q43 Do you send out SDS sheets with orders?

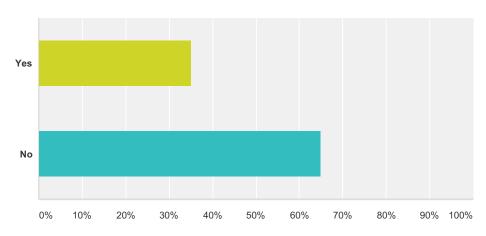
Answered: 20 Skipped: 3



Answer Choices	Responses	
Yes	15.00%	3
No	85.00%	17
Total		20

## Q44 Do your customers require letters of certification on your products?

Answered: 20 Skipped: 3

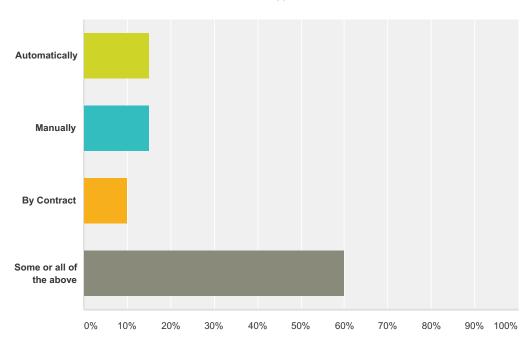


Answer Choices	Responses	
Yes	35.00%	7

No	65.00%	13
Total		20

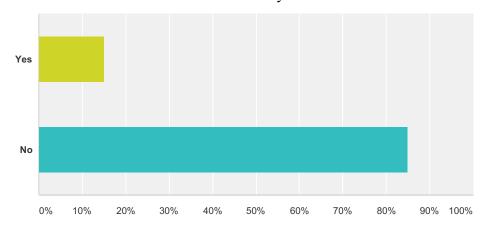
### Q45 Is your pricing done:

Answered: 20 Skipped: 3



Answer Choices	Responses	
Automatically	15.00%	3
Manually	15.00%	3
By Contract	10.00%	2
Some or all of the above	60.00%	12
Total		20

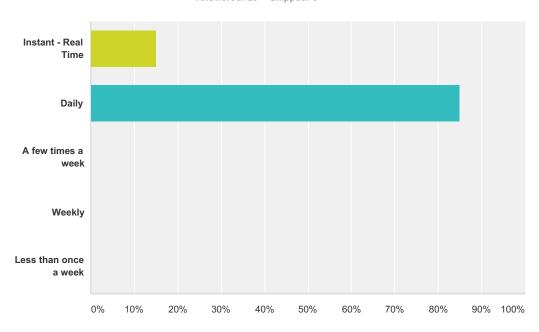
### Q46 Do you have or utilize a 3D printer?



Answer Choices	Responses	
Yes	15.00%	3
No	<b>85.00</b> % 1	17
Total	2	20

#### Q47 How often do you back up your data?

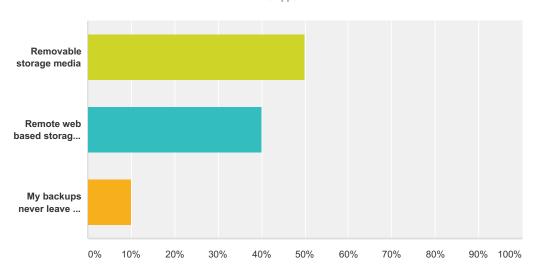




Answer Choices	Responses	
Instant - Real Time	15.00%	3
Daily	85.00%	17
A few times a week	0.00%	0
Weekly	0.00%	0
Less than once a week	0.00%	0
Total		20

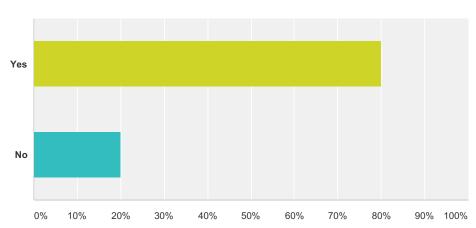
#### Q48 How do you back up your data?

Answered: 20 Skipped: 3



Answer Choices	Responses	
Removable storage media	50.00%	10
Remote web based storage solution	40.00%	8
My backups never leave the premises	10.00%	2
Total		20

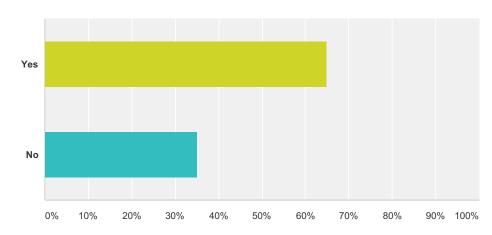
### Q49 Does your company utilize CAD?



Answer Choices	Responses
Yes	<b>80.00</b> % 16
No	20.00% 4
Total	20

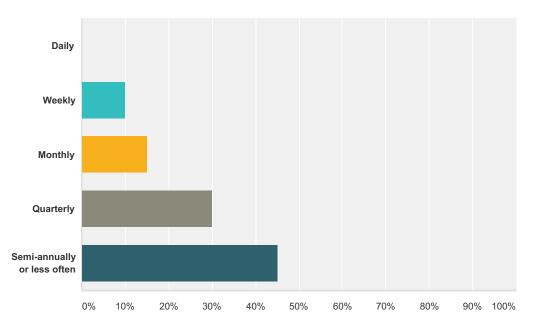
## Q50 Are you computer linked by EDI (Electric Data Interchange) to any of your customers?

Answered: 20 Skipped: 3



Answer Choices	Responses
Yes	<b>65.00%</b> 13
No	<b>35.00%</b> 7
Total	20

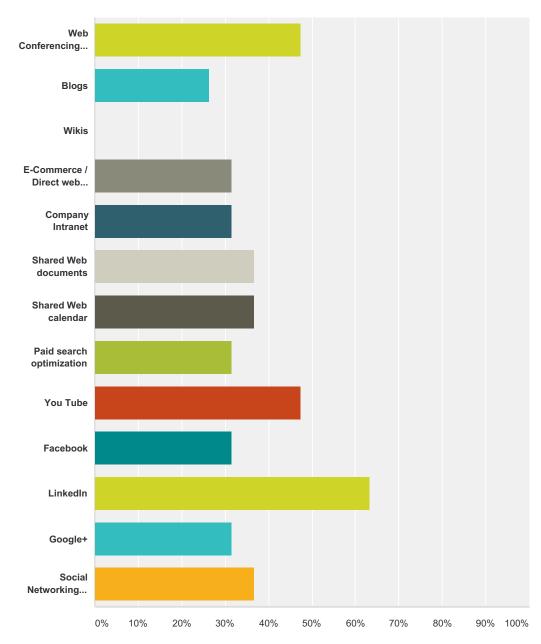
## Q51 How often is your company website updated? (Please leave blank if your company does not have a website)



Answer Choices	Responses	
Daily	0.00%	0
Weekly	10.00%	2
Monthly	15.00%	3
Quarterly	30.00%	6
Semi-annually or less often	45.00%	9
Total		20

## Q52 Which of the following web based solutions does your company utilize? (Select all that apply)

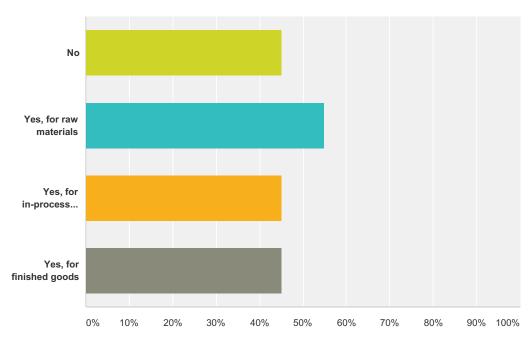




ver Choices	Responses	
Web Conferencing/Training	47.37%	
Blogs	26.32%	
Wikis	0.00%	
E-Commerce / Direct web sales	31.58%	
Company Intranet	31.58%	
Shared Web documents	36.84%	
Shared Web calendar	36.84%	
Paid search optimization	31.58%	
You Tube	47.37%	
Facebook	31.58%	
LinkedIn	63.16%	
Google+	31.58%	
Social Networking "your company" pages / channels	36.84%	

## Q53 Does your system support scannable barcodes? (Select all that may apply)



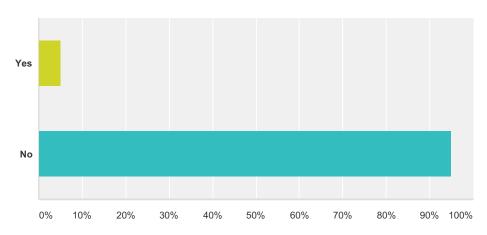


Answer Choices	Responses
No	<b>45.00%</b> 9

Yes, for raw materials	55.00%	11
Yes, for in-process goods	45.00%	9
Yes, for finished goods	45.00%	9
Total Respondents: 20		

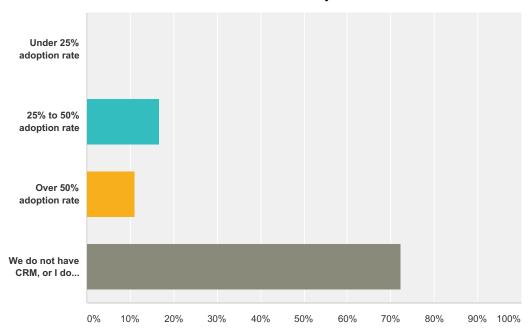
#### Q54 Do you utilize RFID?





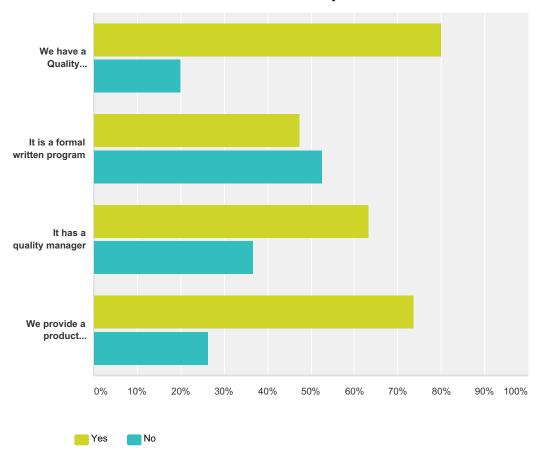
Answer Choices	Responses	
Yes	5.00%	1
No	95.00%	19
Total		20

### Q55 If your company uses a CRM system, do you know your user adoption rate?



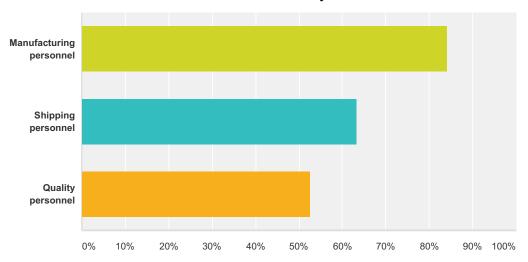
swer Choices	Responses	
Under 25% adoption rate	0.00%	0
25% to 50% adoption rate	16.67%	3
Over 50% adoption rate	11.11%	2
We do not have CRM, or I do not know the adoption rate.	72.22%	13
tal		18

### Q56 Quality Assurance Program Characteristics



	Yes	No	Total
We have a Quality Assurance Program	80.00%	20.00%	
	16	4	20
It is a formal written program	47.37%	52.63%	
	9	10	19
It has a quality manager	63.16%	36.84%	
	12	7	19
We provide a product warranty	73.68%	26.32%	
	14	5	19

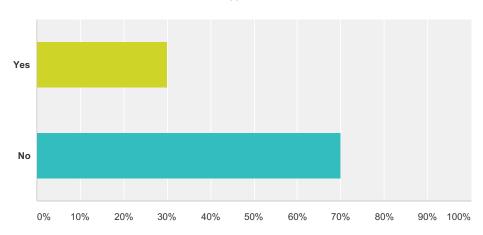
## Q57 Who provides your product inspections? (Select all that apply)



Answer Choices	Responses	
Manufacturing personnel	84.21%	16
Shipping personnel	63.16%	12
Quality personnel	52.63%	10
Total Respondents: 19		

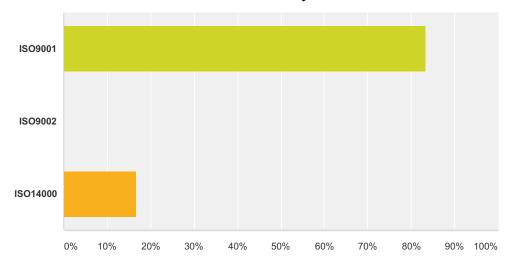
#### Q58 Is your company ISO certified?





Answer Choices	Responses	
Yes	30.00%	6
No	70.00%	14
Total		20

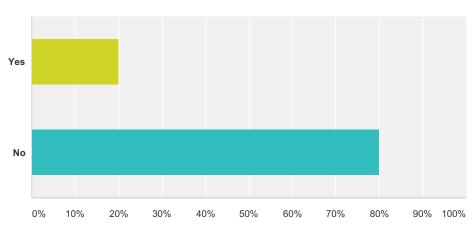
#### Q59 If yes, which designation do you hold?



Answer Choices	Responses	
ISO9001	83.33%	5
ISO9002	0.00%	0
ISO14000	16.67%	1
Total		6

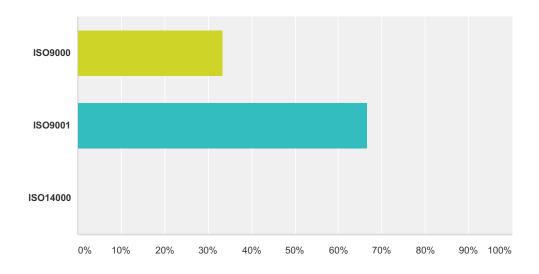
### Q60 If no, do you intend to pursue ISO certification in the next three years?





Answer Choices	Responses
Yes	<b>20.00%</b> 3
No	<b>80.00</b> % 12
Total	15

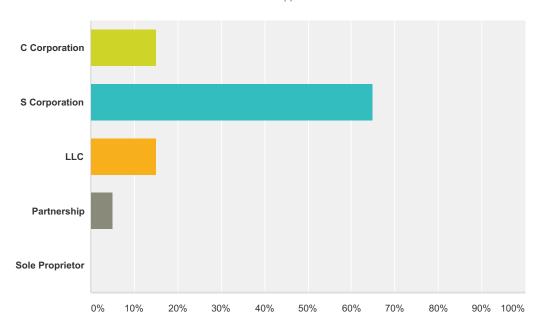
### Q61 If yes to the previous question, which designation do you plan to pursue?



Answer Choices	Responses
ISO9000	<b>33.33</b> % 1
ISO9001	66.67%
ISO14000	0.00%
Total	3

# Q62 What type of entity is your company? (If you control more than one company, please answer for your primary or parent company.)



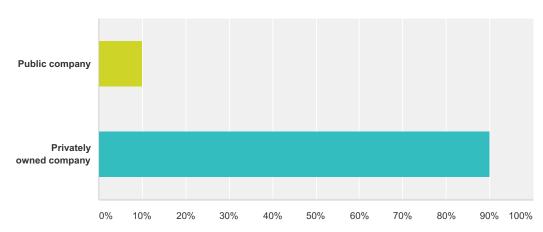


Answer Choices Responses

C Corporation	15.00%	3
S Corporation	65.00%	13
LLC	15.00%	3
Partnership	5.00%	1
Sole Proprietor	0.00%	0
Total		20

#### Q63 Is your company:

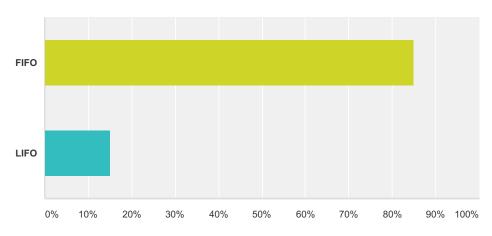




Answer Choices	Responses	
Public company	10.00%	2
Privately owned company	90.00%	18
Total		20

#### Q64 What is your inventory basis?

Answered: 20 Skipped: 3

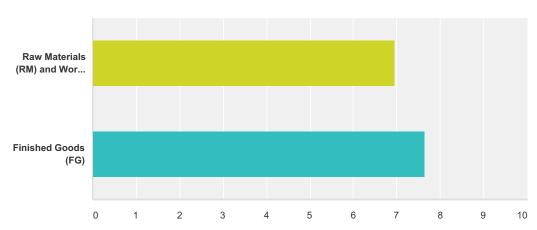


Answer Choices	Responses
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FIFO	85.00%	17
LIFO	15.00%	3
Total		20

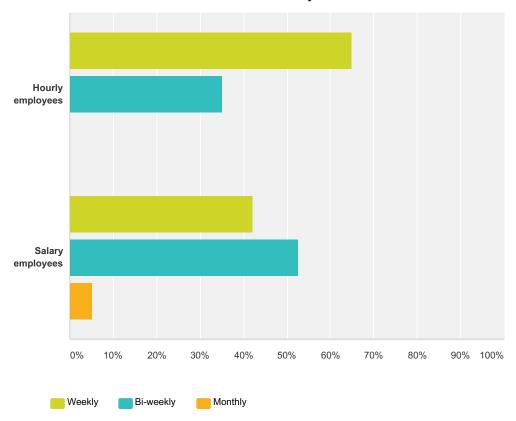
## Q65 How many times do you turn your inventory annually?(Please enter a whole number without decimal)





Answer Choices	Average Number	Total Number	Responses
Raw Materials (RM) and Work in Process (WIP)	7	132	19
Finished Goods (FG)	8	130	17
Total Respondents: 19			

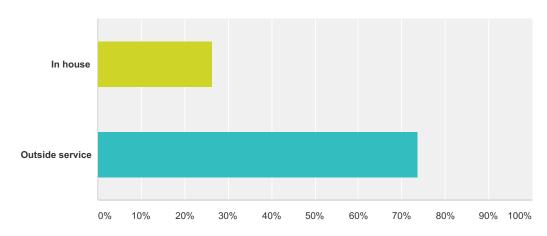
#### Q66 What is your payroll cycle?



	Weekly	Bi-weekly	Monthly	Total
Hourly employees	<b>65.00%</b>	<b>35.00%</b> 7	<b>0.00%</b> 0	20
Salary employees	<b>42.11%</b> 8	<b>52.63%</b> 10	<b>5.26%</b>	19

#### Q67 How is payroll handled?

Answered: 19 Skipped: 4

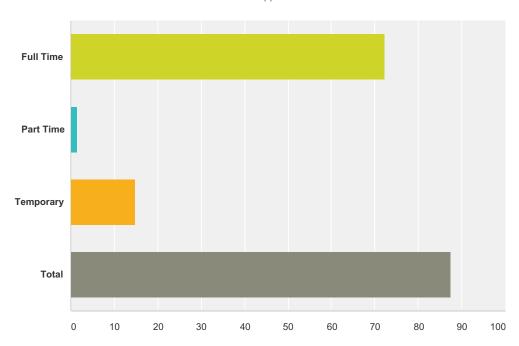


Answer Choices	Responses	
In house	26.32%	5
Outside service	73.68%	14

Total 19

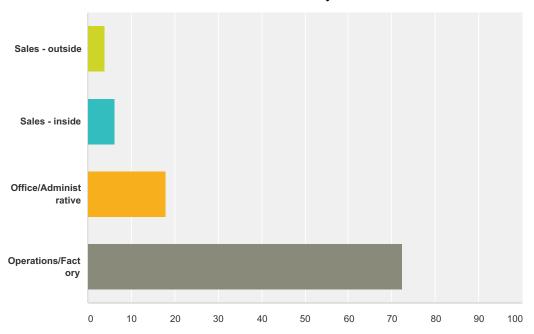
## Q68 What is your average number of employees?(Please enter a whole number without decimal)

Answered: 20 Skipped: 3



Answer Choices	Average Number	Total Number	Responses
Full Time	72	1,446	20
Part Time	1	22	16
Temporary	15	223	15
Total	88	1,576	18
Total Respondents: 20			

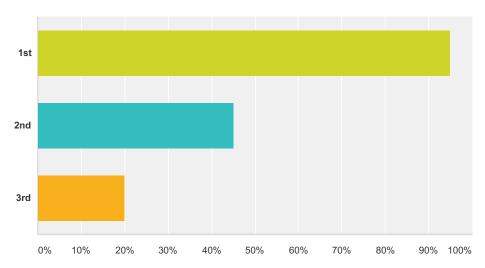
Q69 What percentage of your average number of employees are in the following areas: (Please enter whole number without decimal. Answers should total 100)



Answer Choices	Average Number	Total Number	Responses
Sales - outside	4	71	18
Sales - inside	6	124	20
Office/Administrative	18	358	20
Operations/Factory	72	1,447	20
Total Respondents: 20			

## Q70 What shifts does your company normally operate?(Select all that apply)



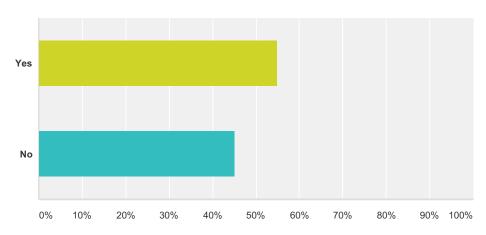


Answer Choices	Responses
1st	<b>95.00%</b> 19

2nd	45.00%	9
3rd	20.00%	4
Total Respondents: 20		

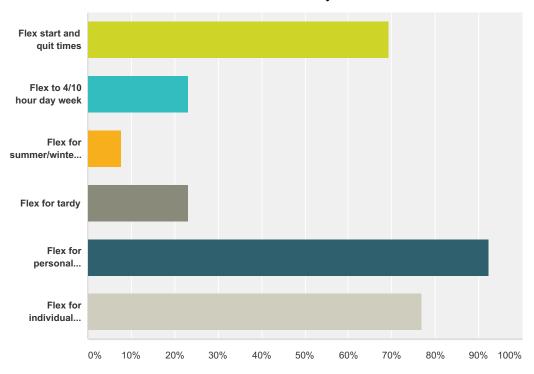
#### Q71 Do you offer flexible hours?





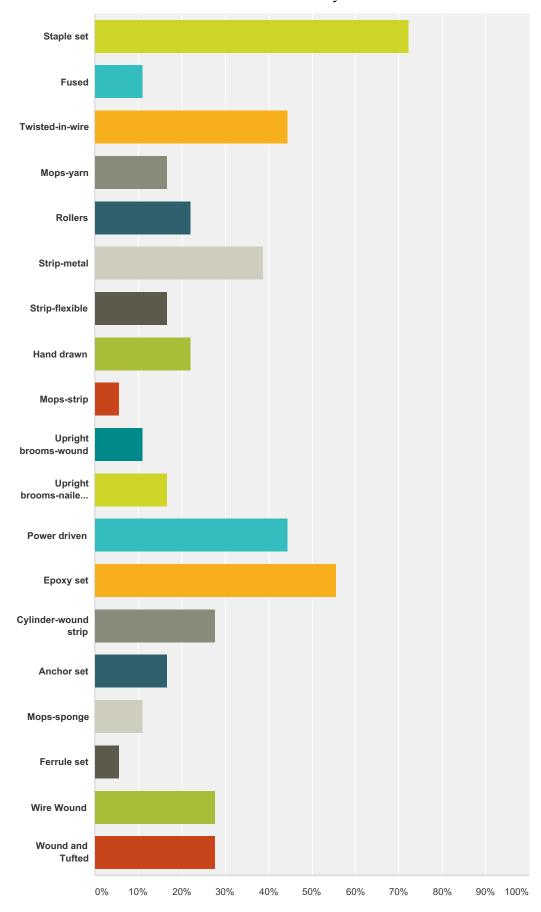
Answer Choices	Responses	
Yes	55.00%	11
No	45.00%	9
Total		20

### Q72 What types of flex time arrangements do you offer?(Select all that apply)



Answer Choices	Responses
Flex start and quit times	<b>69.23%</b> 9
Flex to 4/10 hour day week	<b>23.08%</b> 3
Flex for summer/winter schedules	<b>7.69%</b> 1
Flex for tardy	<b>23.08%</b> 3
Flex for personal appointments	<b>92.31%</b> 12
Flex for individual needs	<b>76.92%</b> 10
Total Respondents: 13	

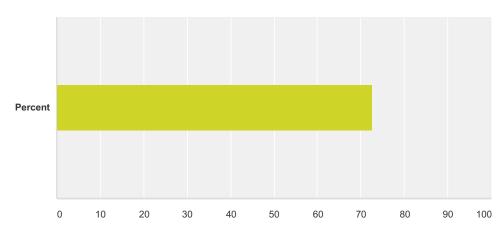
Q73 Please check any of the brush construction types that your company utilizes in manufacturing:(Brush manufacturers only...Select all that apply)



swer Choices	Responses	
Staple set	72.22%	
Fused	11.11%	
Twisted-in-wire	44.44%	
Mops-yarn	16.67%	
Rollers	22.22%	
Strip-metal	38.89%	
Strip-flexible	16.67%	
Hand drawn	22.22%	
Mops-strip	5.56%	
Upright brooms-wound	11.11%	
Upright brooms-nailed or banded	16.67%	
Power driven	44.44%	
Epoxy set	55.56%	
Cylinder-wound strip	27.78%	
Anchor set	16.67%	
Mops-sponge	11.11%	
Ferrule set	5.56%	
Wire Wound	27.78%	
Wound and Tufted	27.78%	

## Q74 What percentage of sales is from product manufactured in house?(Please enter a whole number without decimal)

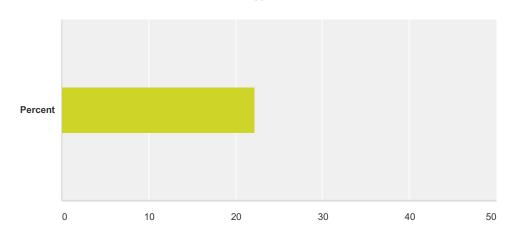




Answer Choices	Average Number	Total Number	Responses
Percent	73	1,379	19
Total Respondents: 19			

# Q75 What percentage of sales comes from outsourced, non-domestic imported items? (Please enter a whole number without decimal)

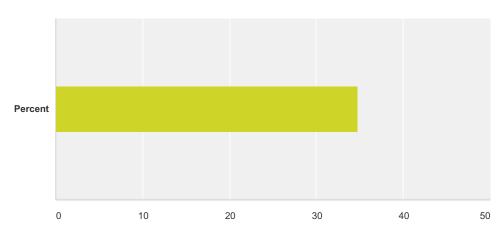
Answered: 19 Skipped: 4



Answer Choices	Average Number	Total Number	Responses
Percent	22	423	19
Total Respondents: 19			

## Q76 What is your average gross margin percentage on RESOLD items?(Please enter a whole number without decimal)



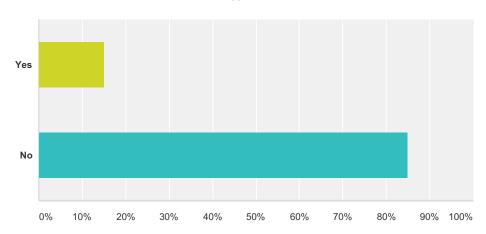


Answer Choices Average Number	Total Number	Responses
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Percent	35	626	18
Total Respondents: 18			

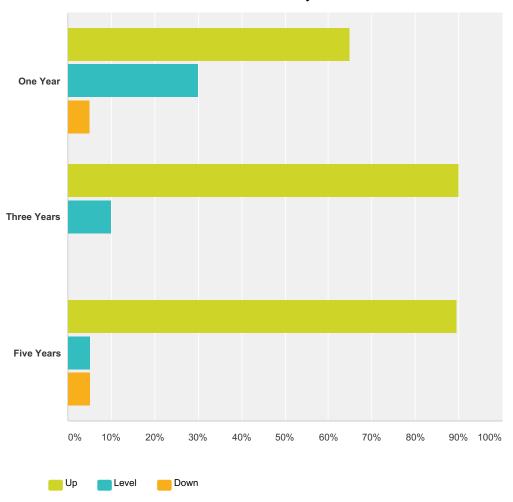
# Q77 Does your company have fixed assets for manufacturing or distribution in a country outside of or in addition to the country where you are domiciled?





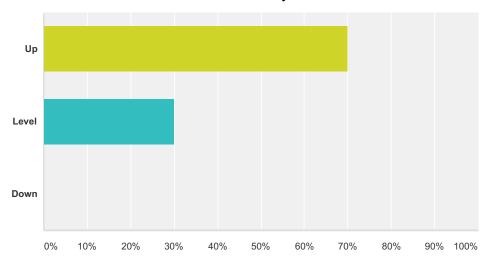
Answer Choices	Responses	
Yes	15.00%	3
No	85.00%	17
Total		20

#### Q78 Sales trends over the past:



	Up	Level	Down	Total
One Year	65.00%	30.00%	5.00%	
	13	6	1	20
Three Years	90.00%	10.00%	0.00%	
	18	2	0	20
Five Years	89.47%	5.26%	5.26%	
	17	1	1	19

#### **Q79** Future sales forecast for the next year:



Answer Choices	Responses	
Up	70.00%	14
Level	30.00%	6
Down	0.00%	0
Total		20