To get the ABMA app., use your smart phone to read this QR code.

MARCH 22 - 25, 2017
The Amazing HYATT GRAND CYPRESS RESORT AND SPA
ORLANDO FLORIDA
MARCH 22 - 25, 2017

Register online at ABMA.org/AC2017quicklinks
Saturday March 25, 2017
7:00am - 8:00am    Continental Breakfast
8:00am    Depart for DisneyWorld
ABMA SCRAMBLE GOLF TOURNAMENT
Thursday, March 23, 2017  1:00 PM Shotgun  Hyatt Grand Cypress Bay Golf Club
ABMA’s annual scramble tourney is a great way to network, meet old friends, make new friends and have some fun. Featuring four uniquely challenging Jack Nicklaus Signature Design courses, The Grand Cypress Golf Club offers golfers the largest selection of truly challenging links among Orlando golf resorts. The award-winning North, South and East, 9 hole golf courses provide the ultimate test of accuracy. The new 18-hole course, reminiscent of the Old Course at St. Andrews, brings Scottish Links to America, complete with 12-foot pot bunkers, stone walls and more. Thirteen winning professionals and 30 amateurs will direct your teams professionally with the Pro Shop carries a full line of golf equipment, accessories, and men and women’s casual apparel for both on and off the course. The ABMA Scramble Tournament fee includes greens and tournament fees, golf cart, range balls and prize money. Please make your club reservations directly through the Pro Shop at the Hyatt Grand Cypress Bay Golf Club +1 407-339-1909. Please be sure to specify men's or lady's, left or right.

FAMILY COOKOUT: BENEFITING THE ABMA FOUNDATION
Thursday, March 23, 2017  5:30PM – 9:00PM
Hyatt Grand Cypress Wilderness
Celebrate ABMA’s 100th Anniversary by bringing your family together to support the Association’s charitable causes that support our employees and their families. Network in grand style by buying a table and enjoying the evening’s activities like: a release of butterflies directly through the Pro Shop at the Hyatt Grand Cypress Bay Golf Club +1 407-339-1909. Please be sure to specify men’s or lady’s, left or right.

SUPPLIERS DISPLAY
Friday, March 24, 2017  8:00 AM – 12:00 PM
Visit the Suppliers Display to see the latest products, ideas and components. Visit with old friends and make new ones in this exhibitor showcase that is a hallmark of every ABMA Convention.

DISNEYGRAND CYPRESS WILD LIFE TOUR
Enjoy seclusion and serenity in the heart of Lake Buena Vista at Hyatt Regency Grand Cypress. We invite you to immerse yourself in a grand luxury hotel experience featuring four Jack Nicklaus-designed golf courses, the on-site Marilyn Monroe Spa offering rejuvenating spa services, Orlando’s premier tennis facility and much more. Hotel Features at Hyatt Regency Grand Cypress Wilderness includes: 100 non-smoking guest rooms and suites with lake and pool views. Express Check in and 100 CHECK IN™. Resort shuttle services to nearby Orlando theme parks and attractions. Hyatt Fast Track™ Onsite laundry service (fee). Babysitting services, bars and lounges. Hemingway’s serving cuisine influenced by the famous writer’s time in Spain and Cuba. Grand Cypress Academy of Golf along with Four Jack Nicklaus-designed golf courses. A Half-acre pool with 12 waterfalls, multiple slides and sundek. 24-hour StayFit™ gym. The Grand Cypress Tennis & Racquet Club. Lake Windsong water sports. Outdoor garden venues including poolside event areas. Camp Hyatt for children. Marilyn Monroe Spa services and Electric Vehicle charging stations.

AREA TOURISM, RESTAURANT AND SIGHTSEEING LINKS

GETTING THERE
From Orlando (I-4 Airport) (approximately 18 miles):
• Take the Beachline Expressway (528 West) to I-4 West. Take I-4 West to Exit 68 (Lake Buena Vista), turn right off the exit and proceed to second traffic light. Turn left at the light to the hotel entrance.

TOUR
IFly Friday, March 24, 2017  2:00 PM – 5:00 PM
Treat yourself to an experience you will never forget. Body flight is an incredibly enjoyable weightlessness experience. IFLY provides an amazing experience for everyone, with grins non-stop and high-fives all around. Price $195 Includes: (2) Rotations per guest, Private Group Training, Flight Gear Rental, Flight Certificate, Stunt Demo (See Enclosed Flyer for details)

SPECIAL THIS YEAR!!
Children’s Program and Babysitting Service for the 100th Anniversary Formal Black Tie Dinner
Friday March 24, 2017  6:00 PM – 10:00 PM
Drop off those kids who you know would rather sit out the formal dinner for the 100th Anniversary. Children will be provided with a variety of hands-on activities, interactive games, exciting toys, and creative art projects to keep them entertained for hours. The hotel has a professional team of convention managers who will create and implement a customized, safe, and stress-free children’s program in an area near our Gala dinner so you can sit back and enjoy the evening. Utilizing many years of childcare experience, their professional staff is well prepared to have fun with children of all ages. (See Enclosed Flyer for details)

SUPPLIERS RECEPTION
Friday March 24, 2017  7:00 PM – 10:00 PM
100th Anniversary Black Tie Dinner Party
It’s our 100th Anniversary dinner and come out for an evening dedicated to great music, dancing and fun, with a few surprises along the way. Formal attire please (See Enclosed Flyer for details)

DISNEYWORLD
Saturday March 25, 2017  8:00 AM
Spend the day at the theme park as a part of the ABMA group with group parking on your own. ABMA will be providing a continental breakfast and will provide theme park transportation to the park for your group. You will be responsible for arranging your own return transportation through the hotel. Cabs are easy to catch should you decide to have return time flexibility. Order your Disney Theme park tickets directly for Saturday and be on your own if you would like any other day after the afternoon start time (after our meetings) Go to ttp://www.mydisneymetings.com/abma2017 Disney offers a special half day rate too!
Who Can Attend?
The American Brush Manufacturers Association Annual Convention is open to member companies and their representative
deleagtes, companions (spouses or significant others) and their children. For the 100th Anniversary 2017 Convention we
also welcome industry alumni. Attendees may register under one of the following categories:

Delegate
A delegate is a representative of a member organization. Any attending organization must send at least one delegate.

One Day Attendee
A one day attendee is a delegate representing a member organization who will only be at the convention for one day
(usually the Suppliers Display day). This is to encourage member companies to bring additional purchasing and sales
representatives for increased networking.

Industry Alumni
For 2017 we invite industry alumni to attend the 100th Anniversary convention. An industry alumni is someone who is cur-
tently out of the industry and may not have an organization link but wishes to attend the convention. Industry alumni may
attend at the companion rate. Please contact ABMA HQ for further details.

Companion
A companion is the spouse or significant other of a registered delegate.

Child
Your children are welcome. Ages 0-4 are free. Ages 5-18 are at the child rate. Children 18+ should register at the companion
rate. If your child is now in the business and working the convention then they should be registered as a delegate.

We’ve Made It Even Easier
ABMA continues the use of QR codes in 2017. You will see them throughout the convention. A better, faster, more
accurate way to transfer information. You can renew your membership, register for the convention, book your
hotel, car, airline and make additional tee times by simply using ABMA.org/AC2017quicklinks or use your smart
phone to read the QR Code. Thanks to our sponsors, who fully underwrote its development, the entire contents
of the convention brochure/booklet are now directly accessible to your smartphone. You can get meeting informa-
tion, exhibitor and attendee information, dining, recreation, etc from your smartphone and even chat and tweet to
other attendees in real time.

MARCH 22-25, 2017
Register online at ABMA.org/AC2017quicklinks
Advance Registration
ABMA’S 100TH ANNUAL CONVENTION 2017

Please return completed form and payment by Registration deadline of January 31, 2017:
American Brush Manufacturers Association
736 Main Ave Suite 7
Durango, CO 81301-5479
(720) 392-2262 ♦ FAX: (866) 837-8450
E-mail: info@abma.org ♦ www.abma.org

1. Please read all Instructions on the reverse side first.
2. Keep a copy for your records.
3. Return completed form to ABMA Headquarters.
4. Make copies of this form if there is not enough space.
5. Name _______________________ Phone ____________________ Email ___________________________

Your e-mail address will be printed in the Advance Registration Booklet

Full Name Nickname Golf HDcp
Delegate ____________________ _________________________ $ ____________
Companion ____________________ _________________________ $ ____________
Child (5-18) ____________________ _________________________ $ ____________

Delegate ____________________ _________________________ $ ____________
Companion ____________________ _________________________ $ ____________
Child (5-18) ____________________ _________________________ $ ____________

Delegate ____________________ _________________________ $ ____________
Companion ____________________ _________________________ $ ____________
Child (5-18) ____________________ _________________________ $ ____________

Suppliers Display Booth Information
Please print signage name exactly as it should appear:

Suppliers Only:
Please list your four major ABMA competitors. We cannot guarantee the distance between competitors.
1. __________ 2. __________
3. __________ 4. __________

Total $ ____________

DO YOU HAVE ANY HEALTH / DIET SPECIAL NEEDS?

Company Name ____________________________
Street Address ____________________________
City, State, Zip ____________________________
Phone __________________ Fax __________________

Golfers: Please enter your handicap or expected 18-hole score in the box above.
Rental Clubs Needed? Please arrange directly with Pro Shop Golf Staff 407-239-1909
Soft Spikes Required
Tournament Location: Hyatt Grand Cypress Golf Club
REGISTRATION INSTRUCTIONS

- Check all appropriate boxes. Print clearly directly on the registration form.

- A companion is not a colleague or partner in the business. The One Day Attendee may only attend the Suppliers’ Display and must accompany a fully paid delegate.

- An alumni is a known, previous member of the industry who is no longer attached to a member company.

- Completed registration forms can be mailed at any time. Payment covering the cost of the meeting is required to complete the registration.

- Please remit one check payable to ABMA when registering for all meeting functions. *Do not include any fees for anything other than those relating to the meeting in your payment (including dues & assessments).*

- Dues must be paid in full prior to registering.

- Checks must be payable to ABMA, in US Dollars drawn on a US bank. If paying via wire, please add $30 USD for the wire transfer service fee. Please contact HQ for wire instructions.

- The ABMA Board offers an *"Early Bird Discount"* of $100 per attendee fee and $100 per exhibit space fee, for payments received by January 31, 2017. Take advantage of this great savings and be sure to send your registration and payment in early.

- Badges will be available for pick-up at the ABMA Registration Desk at the convention site.

**IMPORTANT DATES**

- Receipt of registration will be acknowledged to each individual when received by January 31, 2017.

- Forms and payment must be received by January 31, 2017 to be included in the printed program.

- All hotel reservations must be made by February 15, 2017. Call the Hyatt Grand Cypress Resort directly at 888 421-1442 to make your room reservation. Group Code: ABMA

**REFUND POLICY**

- Full refunds will be made only when *written* cancellations reach our office by January 31, 2017. It is your responsibility to cancel hotel room reservations.

- Refunds after the cut-off date listed above will be considered on a case-by-case basis.

- Activity (Golf, Tennis, Tours) spots are guaranteed by ABMA; therefore, if you sign up and “no-show” you will be charged.
FAMILY BBQ & PICNIC TO SUPPORT THE ABMA FOUNDATION

THURSDAY MARCH 23, 2017

KIDS GAMES AND SNACKS START AT 530P, DINNER 700P
ENTERTAINMENT AND SURPRISES TO FOLLOW

HYATT GRAND CYPRESS WILDERNESS

Celebrate ABMA’s 100th Anniversary and support your ABMA Foundation, the charitable arm of ABMA that serves your employees and our industry. Celebrate with friends and family, customers and vendors. Consider purchasing a table and inviting industry colleagues. Proceeds from this event will benefit the ABMA Foundation.

The evening will feature activities for the young and old, with special activities for children beginning at 530p. Dinner will feature an old fashioned cookout and there will be plenty of entertainment and surprises along the way.

Adults: $125  Children Ages 3- 21: $50  Children under 3: Free
Tour

The Earn Your Wings Experience
We know you value your team; your continued success depends on it. Whether you would like to congratulate them for a job well done or build camaraderie with the group IFLY can provide the ultimate guest experience.

Treat yourself to an experience you will never forget. Body flight is an incredibly enjoyable experience. iFLY provides an amazing experience for everyone, with grins non-stop and high-fives all around.

- Flyers must be over 3 years of age.
- Participants under 6 feet tall must weigh less than 230 pounds.
- Participants over 6 feet tall must weigh less than 250 pounds.
- Women who are pregnant should not fly.
- Folks with recent shoulder dislocations, back, neck and heart problems should check with a doctor before flying.

Summary:
IFLY Experience: $175.00 per person
Price Includes:
- (2) Rotations per guest
- Private Group Training
- Flight Gear Rental
- Flight Certificate
- Stunt Demo
Child Care During the 100th Anniversary Dinner

Date: Friday March 24, 2017  Time: 6:00pm-10:00pm
Location: Palm Room    Theme: Slumber Party Games and Fun

Children are provided with a variety of hands-on activities, interactive games, exciting toys, and creative art projects to keep them entertained for hours.

The hotel has a professional team of convention managers who will create and implement a customized, safe, and stress-free children’s program! Utilizing their many years of childcare experience, the professional staff is well prepared to have fun with children of all ages.

**Standard Children’s Event**

Qualified activity counselors will come prepared with arts & crafts, table games, video games, movies, and much more!! There will be an overabundance of baby and toddler toys along with a diaper changing station for the little ones. For our more active children, there will be group games, such as: musical chairs, relay races & dancing competitions.

**Professional caregivers:**
- Are at least 18 years of age
- Certified in child/infant CPR and basic first aid
- Have previous childcare or teaching experience
- Are thoroughly interviewed, screened, references are checked, and criminal background checks are performed
- Many of the professional caregivers possess advanced training, a state teaching certificate or a CDA certificate.

**Security Measures**

All children will receive a colored wristband upon entering a Kid’s Night event. That wristband will contain the child’s name, age, and a security number. The parents will receive a security card that matches the number on their child’s wristband. The only person who may pick up that child is the cardholder. It is also required that anyone entering the room would leave alcoholic beverages outside of the Children’s Space.

**Staffing Ratios**

Child-To-Staff Ratios are as follows:
- Infants - 2:1
- Toddlers - 5:1
- Ages 4 and Up – 8:1

**Standard Group Rate**

Infants/Toddlers ages 6 weeks to 3 years
Children/Youth ages 4 years to teens

$80.00 per child/Based on 4 Hour Minimum

**In Room Child Care**

Based on 4 Hour Minimum

(Confirmation needs to be made 2 weeks prior to event)
1 Child $100; 2 Children $125; 3 Children $150
GOWN RENTALS

Gown Rentals have to be rented on an individual bases by the attendee. The companies listed below will assist with shipping directly to the attendees home or they can choose to ship to the hotel.

https://www.renttherunway.com
Ways to Rent: Rent items for 4 or 8 days. Choose your delivery date with purchase, get a free backup size and return everything for free.

https://lendingluxury.com
At Lending Luxury, Inc. we provide a unique fashion experience that allows you to rent exquisite high fashion dresses in a variety of sizes and styles to accommodate your individuality. At Lending Luxury, we are continuously updating our looks to keep pace with the latest fashion trends throughout the world. Not only do we provide rentals of high quality brands, but we also offer the option to purchase these chic items at extremely affordable prices. At Lending Luxury we are here to turn your imagination into reality as we give you the ability to rent or buy from worldwide designers on a regular basis with the click of a mouse.

TUXEDO RENTALS

Details: Attendees must be fitted 2 weeks before the event at their local Men’s Warehouse Store and delivery of Tux will be sent to our location.

Classic Tuxedo Style
Price Range: $100/ Each
Includes: Basic 1 button tuxedo package with jacket, pants, shirt, bow tie, cummerbund, studs and cufflinks. (No vest or shoes)

Deluxe Tuxedo Style
Price Range: $150/ Each
Includes: Basic 1 button jacket, pants, shirt, any tie, any vest, studs, cufflinks, tuxedo shoes and socks.
Special Event Tuxedo Rental Order For ABMA 100th Anniversary Gala Dinner

**Tux Rental Fitting at a Men’s Wearhouse Store:** Bring along this form for group identification. Measurements and will be taken in the store.

**Tuxedo rental orders received after 2/17/2017 will incur a $50 rush fee.**

**NOTE:** We strongly suggest you visit one of our locations or a formal wear specialist in your area for accurate measurements. Many offer this as a complimentary service. For Men’s Wearhouse or MW Tux locations near you, visit [www.mwtux.com](http://www.mwtux.com).

Pre-ordered tuxedos will be delivered to the **Hyatt Regency Grand Cypress**

### Event Information

<table>
<thead>
<tr>
<th>Group name</th>
<th>ABMA</th>
<th>Business group number:</th>
<th>Date of event: 3/24/2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location:</td>
<td>Hyatt Regency Grand Cypress</td>
<td>Delivery date: 3/22-24/2017</td>
<td>Return date: 3/25/2017</td>
</tr>
</tbody>
</table>

### Measurement Information (Refer to Tuxedo Measurement Guide - must be in U.S. sizes)

<table>
<thead>
<tr>
<th>Chest (under arms):</th>
<th>Overarm:</th>
<th>Coat Sleeve Inseam:</th>
<th>Waist:</th>
<th>Hip:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pant Out Seam:</td>
<td>Short</td>
<td>Regular</td>
<td>Long</td>
<td>X-long</td>
</tr>
<tr>
<td>Coat Size</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

**Style Selection:** Please check ✓ the box of the rental package you would like (Prices include $15 damage and handling fee or tax). Special selections such as alternative vest colors should be listed on the comments line.

### Package Descriptions

<table>
<thead>
<tr>
<th>Package Descriptions</th>
<th>Classic Tuxedo</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>One button Notch lapel classic fit</td>
</tr>
<tr>
<td></td>
<td>Product # 1780</td>
</tr>
</tbody>
</table>

- **Complete Pkg. w/Vest & Shoes**
  - Includes: Coat, Pant, White Laydown Collar Shirt, Black Vest, Long Black Tie, Black/Silver Jewelry, Black Round Toe Shoes
  - $150.00 Complete Package with Vest & Shoes

- **Cummerbund/Bowtie Pkg. NO SHOES**
  - Includes: Coat, Pant, White Wing Collar Shirt, Black Cummerbund, Black Bow Tie, Black/Silver Jewelry
  - $100.00 Cummerbund / Bowtie Package – NO SHOES

### Placing Your Reservation

Orders MUST be received no later than February 17, 2017 to avoid a $50 Rush Order Fee.
The last day to place your order to receive in time for your event (with the $50 Rush Fee) is: February 28, 2017. No orders will be accepted after February 28, 2017

### Style Selection

Tuxedo Styles are viewable online at [www.mwtux.com](http://www.mwtux.com). For our event, there is 1 tuxedo style, each with 2 custom packages for you to choose from. Additional vest styles and colors are available and can be selected to replace the standard black vest at no additional charge. If you would like to substitute your vest, please note the vest style and color (found on our website) with the tuxedo rental department representative.

### Getting Fitted for your Rental

We strongly suggest you visit a Men’s Wearhouse store for the most accurate measurements.
To find the nearest location, visit [www.menswearhouse.com](http://www.menswearhouse.com)
If there is no Men’s Wearhouse store near you, please visit a formalwear specialist in your area to have measurements taken. Most will offer this service complimentary.

**Rental Return Instructions**
The day after your event, tuxedos need to be returned to the designated location inside the hotel. Location to be announced.

**Tuxedo Rental Terms and Conditions** *(By placing an order you agree to these conditions)*
Additional charges that may be associated with tuxedo rentals. Customer has read and understands the following terms and conditions that apply to tuxedo rentals:

**Damage and Handling Fee** *(mandatory and non-refundable)*
- Customer pricing includes a $15 damage and handling fee at the time of rental, which covers the cost of minor repairs to the rental garments, including but not limited to small rips, stains, loss of buttons and the costs associated with the inspection, quality control and processing of the rental. The damage and handling fee does not cover excessive damage or replacement costs.

**Replacement cost**
- If we determine that a rental is damaged beyond repair, or if a rental is not returned, the customer will be charged the full replacement cost of the item(s).
- See replacement costs in the back of our tuxedo rental catalog in any store.

**Rush Orders** *(covers rush processing and delivery services)*
- All orders placed less than 4 weeks prior to the event are subject to a $50 rush order fee.
- An order is considered placed only after customer has been fitted, final measurements have been taken, and funds have been paid towards the rental.

**Change Orders**
- No change orders will be allowed after February 17, 2017.

**Late Returns**
- Any rental not returned by the close of business on the scheduled return date is subject to a $30 per day late return fee.

**Cancellation/ No- Shows**
- Any rental canceled less than 14 days before the event is subject to a $30 cancellation fee. If customer fails to cancel a rental prior to the event date, customer agrees to forfeit any and all amounts paid.

**Property left in Rental**
- We are not responsible for any personal property left in the pockets or the garment bag of returned rental apparel.

**Limitation of Liability**
- At time of tuxedo pick up please allow adequate time to review and try on your tuxedo rental to ensure accuracy and fit. Our total liability is limited to the rental charges actually paid by customer, for any claim or litigation arising from or related to the rental garments.

**Return Policy**
- Any refunds will be made in the original form of payment. All checks will be issued within 10 business days

Return this form via email or fax no later than February 17, 2017 to avoid a $50 Rush Order Fee. **No orders will be accepted after February 28, 2017.**

Email to dparr@abma.org or fax to +1 866 837-8450
REGISTER AND PAY ONLINE: www.abma.org

TO: All Key Contacts at Member Companies

2017 ABMA Suppliers’ Display

If you have not already received the appropriate service kit for the 2017 ABMA Suppliers’ Display you will shortly. ABMA has contracted with Goben Convention Services to handle the various services and equipment required for the tradeshow event.

The Suppliers Display will take place on March 24, 2017 from 8:00 AM to 12:00 PM in the Regency Ballroom of the Hyatt Grand Cypress Resort. The reservation deadline is January 31st. Please remember that the display of completed brushes, rollers, brooms, and mops for resale is prohibited as are imports of finished paint applicator and accessories found for sale in retail stores.

Booth Registration:

The registration fee for a booth in the ABMA Suppliers’ Display is $325, if paid by January 31, 2017. Otherwise, the booth fee is $425. (Checks should be made payable to ABMA in US funds drawn against a US bank. If making a wire transfer, add $30 for the service fee.) The Suppliers fee includes:

♦ One 8’ x 10’ booth with draping
♦ Two chairs, Wastebasket
♦ One 6’ draped table
♦ ID Sign with company name

To register, complete and return the Suppliers/Finished Goods Display Booth Space portion of the Convention Registration Form; sign and return the Suppliers’ Display Contract and Policies sheet; and enclose your payment, or complete the entire process on-line at www.abma.org. Remember, only exhibiting suppliers and registered manufacturing delegates may participate in the Suppliers’ Display; non-exhibiting Suppliers will NOT be allowed in the Suppliers’ Display.

Exhibitor Requirements:

In order to participate in the Suppliers’ Display all members must be in compliance with the following:

Who May Exhibit: Exhibitors for the Suppliers Display must be Affiliate (supplier) members of ABMA.

Dues Payments: Exhibitors must be members in good standing in order to display. This means that all dues must be paid in full by March 1, 2017 at the latest, according to the ABMA Bylaws. However, no one will be assigned a booth until their dues are paid in full, so exhibitors are encouraged to pay their dues promptly.

Booth Assignments (Suppliers Only): The number of booths is limited. All assignments will be made on a first-come, first-serve basis. One booth will be allowed per company with requests for all double booths, or any other multiple, handled on a space available basis. Every effort will be made to position suppliers in locations removed from their competitors; to aid in that process, therefore, please list on the registration form, up to four member companies which you would rather not have adjacent to your booth.

Electrical & Audio Visual Needs (Suppliers Only): Audio-visual presentations are permitted. Exhibits of machinery and/or equipment are also acceptable, but must be contained within the designated booth space and fit on top of the table. All electrical and audio-visual requirements should be pre-ordered using the form from Freeman. Fees for electrical use and A/V equipment will be charged on an individual basis.
Shipping & Set Up (Suppliers Only): Goben CS will provide the materials for the tables and booths for the display. Please do NOT forward materials to the Hotel.

SUPPLIERS DISPLAY Show Hours:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday, Mar 23</td>
<td>11:00 AM – 5:00 PM</td>
<td>Set Up Access</td>
</tr>
<tr>
<td>Friday, Mar 24</td>
<td>7:00 AM – 7:45 AM</td>
<td>Set Up Access</td>
</tr>
<tr>
<td></td>
<td>8:00 AM – 12:00 PM</td>
<td>Suppliers' Display</td>
</tr>
<tr>
<td></td>
<td>12:00 PM – 1:00 PM</td>
<td>Exhibit Breakdown</td>
</tr>
</tbody>
</table>

Note: Any breakdown or preparation for move out prior to the designated closing time will result in a $250 fine.

Friday, Mar 24 7:00 PM – 10:00 PM Suppliers Reception

Please keep in mind that the purpose of the Suppliers Display show is to acquaint ABMA Manufacturers with the technical aspects of your business as opposed to distributing promotional and sales material. The ABMA Suppliers' Display works to strengthen the supplier / manufacturer relationship by increasing interaction.

The Display also promotes the domestic manufacturing of brushes and brush related products including mops, rollers, and brooms. Therefore, the display of completed brushes, rollers, brooms, and mops for resale is prohibited as are imports of finished paint applicator and accessories found for sale in retail stores.

The ABMA Suppliers’ Display is an ideal forum for meeting with your industry peers. You might want to consider providing your customers with carry bags for brochures and samples. Nevertheless, be sure to participate by completing your registration form today!

If you have any questions, please contact ABMA headquarters, (720) 392-2262 or Kevin Lannon of Lanoco Specialty Wire Products Inc. at (508) 865-1500.

Sincerely,

David C. Parr
Executive Director
ABMA Display Contract and Policies

1. **Location and Dates.** ABMA Suppliers’ Display (March 24) will be held at the Hyatt Grand Cypress Resort in Orlando, FL.

2. **Arrangement of Educational Displays.** All displays will be arranged in accordance with the master floor plan developed by ABMA Staff, the Suppliers Division Executive Committee, the ABMA Convention Committee and the designated contract supplier.

3. **Use of Space.** The purpose of the exhibits is to inform and educate ABMA members regarding the uses, characteristics, applications, technology, etc. of the exhibitor’s products or services. Only those products and services of the company represented may be displayed and offered for sale. Subletting any portion of exhibit space is prohibited.

4. **Guidelines.** Pop-up, tabletop or similar portable displays are acceptable. Exhibits, displays or any devices, which in the opinion of management are not suitable or in keeping with management’s policy, will be prohibited.

   Conference management reserves the right, to restrict exhibits which, because of noise, method of operation or any other reason, become objectionable or otherwise detract from or are out of keeping with the character of the exhibition as a whole. Exhibit activities must be conducted so as not to infringe on the rights of other exhibitors or offend visitors.

   The exhibitor agrees not to sponsor functions, such as tours, golf and recreational outings, speeches, or other activities, during exhibit hours or in conflict with any officially programmed ABMA Annual Conference event.

5. **Exhibit Set-up (Suppliers).** ABMA will provide, as part of the exhibit fee, the following:

   - 8’ x 10’ booth space with pipe and drape
   - draped 6’ table, two chairs, electrical outlet (electricity use is an additional charge), wastebasket
   - identification signage
   - listing in the ABMA program

6. **Payment and Cancellation.** Full payment for exhibit space and registration fees must accompany exhibit space agreement. After space agreement is accepted, it shall be binding upon the applicant and subject to all terms and conditions of the agreement, rules and regulations, exhibitor manual and memos issued prior to the Conference.

   In the event the Meeting is canceled, interrupted, or access of the premises is prohibited by reason of any strike, lockout, injunction, act of war, act of God or any other reasons, this contract will be terminated by ABMA. In the event of such termination, exhibitor waives any and all damages and claims for damages and agrees the sole liability of ABMA shall be to return to the exhibitor his prepaid fees, less his pro-rata share of all costs and expenses incurred by the ABMA.

   In the event the Exhibitor cancels participation in the Conference, the following shall apply:

   a. Cancellation notice must be received by ABMA in writing (via mail, e-mail or fax).
b. Notice of cancellation received by ABMA 30 days prior to Display Date or before - refund of 50% of exhibit fee.

c. Within 29 days or sooner to Display Date, no refund will be made.

7. Exhibit Hours. Exhibit hours for the Suppliers Display will be from 8:00 AM to 12:00 PM. Beverages may be served during exhibit hours, but not during setup.

8. Installation/Dismantle. Supplier Exhibitors may begin move in Thursday, March 23, from 11:00 AM to 5:00 PM. OR Friday, March 24, from 7:00 AM to 7:45 AM. No exhibit, or portion thereof, may be removed during the exhibition without written authorization of ABMA. Exhibitors (Suppliers Display) may begin move out at 12:00 PM, Friday, March 24 and must be completed by 1:00 pm on that day. Any breakdown or preparation for move out prior to the designated closing time will result in a $250 fine without the consent of ABMA management.

9. Care of Premises. No part of an exhibit and no signs or other materials may be posted in any way that might mar or deface the premises. Exhibitors will be held responsible for any and all property damage incurred by their employees/representatives.

10. Liability. Exhibitor assumes full responsibility for losses, damages, and claims arising out of injury or damage to exhibitor’s display, equipment, and other property brought upon by the Hotel and shall indemnify and hold harmless the Hotel agents, servants, service contractor, and all employees, and all ABMA members, officers, directors, agents and employees from any and all such losses, damages and claims.

The ABMA reserves the right to render all interpretations and decisions, should any questions arise, and to establish further regulations as may be necessary for the success and general well being of ABMA Suppliers’ Display.

NAME ________________________ SIGNATURE ________________________

COMPANY ________________________ DATE ________________________