Register online at ABMA.org/AC2015quicklinks or use your smart phone to read the QR code located on this brochure.

MARCH 18 - 21, 2015
RENAISSANCE VINOY RESORT & SPA
ST PETERSBURG, FL
Program Highlights

Wednesday March 18, 2015

SPECIAL PRESENTATION
3:00 PM – 4:30 PM Presented by ABMA EDUCATIONAL INSTITUTE
Bruce Nye
“Understanding California Prop 65”

Bruce Nye has practiced trial law in the San Francisco Bay Area and throughout California for more than thirty years. Although he has tried civil cases of virtually every imaginable kind and stripe, he specializes in the management and trial of all kinds of complex civil litigation, and has successfully tried cases involving chemical exposure, product liability, machine design, civil rights, wrongful termination, sexual harassment, breach of contract, government liability, and premises liability. He is the managing partner of Adams | Nye | Becht LLP. Mr. Nye will present a primer for our members on California Prop 65. You will want to attend this can’t miss special session on Wednesday afternoon.

Welcome Reception
7:00 PM – 9:00 PM

Thursday March 19, 2015

ALL-ATTENDEE GENERAL SESSION
8:00 AM – 8:50 AM OPENING BUSINESS SESSION
9:00 AM – 11:00 AM ABMA EDUCATIONAL INSTITUTE

Harry Moser
“Reshoring”

The Reshoring Initiative, founded by Harry Moser in 2010, is an industry-led effort to bring manufacturing jobs back to the United States. The initiative works with U.S. manufacturers to help them recognize their profit potential as well as the critical role they play in strengthening the economy by utilizing local sourcing and production.

American companies often don’t consider all of the costs involved in sending their manufacturing offshore, such as inventory carrying costs, traveling costs to check on suppliers, intellectual property risks and opportunity costs from product pipelines being too long.

The Reshoring Initiative takes direct action by helping U.S. manufacturers realize that local production and sourcing often reduce their total cost of ownership of purchased parts and tooling. The Initiative also trains suppliers to demonstrate to these manufacturers the economic advantages of local sourcing. Through reshoring, manufacturing in the United States is starting to gain momentum. Companies such as NCR and General Electric are already repatriating some of their manufacturing. And the Reshoring Initiative will continue its “return-manufacturing-home” message until all U.S. manufacturers are making objective sourcing decisions and thus realize America is increasingly the place to produce and source goods to supply the U.S. market.

Harry Moser

Friday March 20, 2015

SUPPLIERS DISPLAY
8:00 AM – 12:00 PM Visit the Suppliers Display to see the latest products, ideas and components. Visit with old friends and make new ones in this exhibitor showcase that is a hallmark of every ABMA Convention.

ABMA COMPANION PROGRAM
9:00 AM – 10:30 AM History Tour of the Vinoy

TOUR
2:00 PM – 5:30 PM Sailing Regatta

SUPPLIERS RECEPTION
Margaretville Parrot Head Party
7:00 PM – 10:00 PM Get in your Margaretville state of mind and join in the fun as we have a rocking and rolling good time. Jimmy Buffett is a Florida legend and we pay homage to his music and super fun style with an evening dedicated to great music, dancing and fun, with a few surprises along the way.

Saturday March 21, 2015

ALL-ATTENDEE CLOSING SESSION
8:30 AM – 9:20 AM Closing Business Session
ABMA Committee Reports
ABMA Division Reports
Election of Officers

INNOVATION AWARD WINNER PRESENTATION
9:20 AM Mr. Greg Miller, Public Relations Chair

MARK MAYFIELD - “Manage Change Using Creativity”

Mark Mayfield has merged together his backgrounds as a corporate lobbyist and nightclub performer to create a very unique and hilarious presentation style. Mark will make you laugh while he makes you think and that’s why he’s one of the most sought after speakers in America. Mark has received the certified speaking professional designation from the national Speakers Association and has also been inducted into their “speaker hall of fame”. Mark is the author of the popular book, Mom’s Rules, a comedic yet poignant look at all those things mom said to us as kids and is the proud father of two daughters.

Schedule of Events
March 18 – 21, 2015
Renaissance Vinoy Resort and Spa
St Petersburg, FL

TUESDAY, MARCH 17
5:00pm - 6:00pm Directors’ Finance Meeting
7:00pm - 9:00pm 100th Anniversary Task Force Meeting

WEDNESDAY, MARCH 18
8:00am – 9:20am Convention Committee Breakfast Meeting
9:30am – 10:20am Public Relations Committee Meeting
10:30am – 11:50am Membership Committee Meeting
11:00am – 6:00pm Registration / “Gathering Place”
12:00pm – 12:50pm Statistical Committee Lunch Meeting
1:00pm – 1:50pm Safety & Standards Committee
2:00pm – 3:00pm Paint Applicator Division Meeting
2:00pm – 3:00pm Broom & Mop Division Meeting
2:00pm – 3:00pm Industrial Maintenance Division Meeting
2:00pm – 3:00pm Suppliers Division Meeting
3:00pm – 4:30pm ABMA Educational Institute Technical Presentation: Understanding Prop 65
6:00pm – 7:00pm New Members & First-Time Attendees Welcome Reception
7:00pm – 9:00pm Welcoming Reception

THURSDAY, MARCH 19
7:00am – 8:30am Continental Breakfast
7:30am – 2:00pm Registration / “Gathering Place”

FRIDAY, MARCH 20

7:00am - 8:50am Opening Business Session - President’s Welcome
9:00am – 11:00am ABMA All-Attendee Educational Institute
11:00am – 5:00pm Supplier Display Setup
11:00am - 12:30pm Lunch on own
1:00pm – 6:00pm Golf Scramble Tournament
6:30pm – 7:30pm Mid-Convention Reception
7:30pm Dinner on own

SATURDAY, MARCH 21
7:30am – 9:00am Continental Breakfast
8:30am – 9:20am Closing Business Session
9:20am – 9:30am Innovation Award Presentation
9:30am – 10:30am ABMA All-Attendee Educational Institute
11:00am – 1:30pm Board of Directors Luncheon & Meeting
6:30pm – 9:30pm Board of Directors Dinner

Mark Moser

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Mark Moser

Put on your Jimmy Buffett parrot head attire and join in the fun as we have a rocking and rolling good time to celebrate the music of Jimmy Buffet with dancing, fun, and with a few surprises along the way. Dress: Business Casual. Better yet, come dressed in theme garb!

Who doesn’t like crazy beachwear? This event includes an area for dancing so please consider appropriate footwear.
Suppliers Display
Friday, March 20, 2015
8:00 AM – 10:00 AM
History of the Vinoy Walk-
Join us for an interesting history tour of the fabulous Vinoy. Live the history of The Renaissance Vinoy Resort & Spa on a docent-guided tour of the historic building and gardens. Listen to tales of bygone gala events, the famous guests who frequented them, and visit a comprehensive history exhibit. This tour will depart from the Navigator desk and is free for attendees and their companions.

Suppliers Reception
Friday, March 20, 2015
7:00 PM – 10:00 PM
Margaritaville Parrot Head Party
Get in your Margaritaville state of mind and join in the fun as we have a rocking and rolling good time. Jimmy Buffet is a Florida legend and we pay homage to his music and super fun style with an evening dedicated to great music, dancing and fun, with a few surprises along the way.

Please come dressed in business casual attire, jackets optional. Better yet, come dressed in theme attire. This event includes an area for dancing so please consider appropriate footwear.

ABMA Scramble Golf Tournament
Thursday, March 19, 2015
1:00 PM Shotgun
ABMA’s annual scramble tourney is a great way to network, meet old friends, make new friends and have some fun. Fine Golf is a matter of course at the Vinoy Golf Club. Original-ily designed by Donald Ross, then redesigned in the 1990s by Ron Garf, this challenging course is private and resort-owned. Its natural surroundings will inspire you to even greater golf. The Tournament fee includes greens and tournament fees, golf cart, range balls and prizes. Transportation to the course will be provided beginning at 11:00 AM.
*Please make your club rental arrangements directly through the Pro Shop at the Vinoy Golf Club 727 896-8000. Taylor Made clubs are available for $55 plus 7% tax and include 6 balls. Please be sure to specify men’s or ladies’ left or right. You may reserve your clubs by email: tania.merrell@renessanceshotels.com

Destination Information
The Renaissance Vinoy Resort & Spa, featuring a newly renovat-ed lobby, library, café, resort shop and Promenade bar, is the only luxury hotel on the West Coast of Florida with the combination of a private marina, 18-hole golf course & 12-court tennis complex. Ideally located on Tampa Bay and just minutes from the excitement of St. Pete Beach, guests of the Vinoy Resort are near everything, with no resort fee. A fine example of 1920s Mediterranean Revival architecture, the Vinoy has an earned a National Register of Historic Places designation. Showcasing elegant surroundings, flawless service, innovative restaurants and exquisite meeting space, this resort makes every guest feel special. Retreat to this resort’s spacious rooms that blend historic charm and a rich past with modern luxuries and amenities and enjoy a truly unique feel at this legendary hotel. Visit the Renaissance Vinoy and experience an historic St. Petersburg, Florida resort unlike any other.

Area Tourism, Restaurant and Sightseeing Links
For local sightseeing, activity and additional information:
Trip Advisor St. Petersburg, Yelp St. Petersburg, St. Peters- burg Visitors Guide

Sports, Activities and Recreation
SPA
Refresh yourself with a soothing spa experience at the Vinoy Salon & Day Spa, an intimate bayside luxury spa in St. Peters- burg, FL, that specializes in personalized pampering. Sur-render to a day of bliss and discover signature treatments, impeccably delivered, that you won’t find anywhere else. Check into their hotel spa in St. Petersburg and then check out. You’ll escape into a realm of blissful abandon with an assortment of overnight vacation packages, combining luxu- rious accommodations with indulgent spa services and other resort amenities. For more information, call (888) 303-4430.

Tennis
Treat yourself to the finest Vinoy tennis experience at The Renaissance Vinoy Resort & Spa. They offer an exciting and fun-filled menu of activities on their beautifully landscaped complex, complete with a pro shop.
For unparalleled PBI instructional programs and play-serv-icing excellence, please contact them directly for more detailed information about their clinics and private lessons.

Getting There
The resort is located 19.5 mile SW of the Tampa International Airport (TPA) and 12 mile NW of the St. Petersburg - Clearwater International Airport (PIE).

From TPA: Take I-275 S 19.6 miles to 4th Ave NE. Continue 0.8 mi to 5th Ave NE. Continue 0.6 mile to 4th Ave N. Turn left onto Beach Drive NE and take the first right onto 5th Ave NE.
From PIE: Take I-275 S 11.7 miles to 4th Ave NE. Continue 0.8 mi to 5th Ave NE. Continue 0.6 mile to 4th Ave N. Turn left onto Beach Drive NE and take the first right onto 5th Ave NE.

Travel Discounts with American Airlines
AND HERTZ
American Airlines Reservations
American Airlines Reservations (1-800-433-1790 1-800-433-1790 Meeting Services Desk). Receive a 5% discount off the lowest applicable published fare, or special zone fare discounts for travel to airport TPA. Book online at www.aagroup.com and insert the Promotion Code A1135BX. Please remember to book online as there is an additional charge if booking by phone or(1-800-433-1790) or if calling from the US and Canada. International attendees should call their local American Airlines reservations number with the above Promotion code. Hertz Meeting Discount Number: CV# 04YHH002.
Reservations may be placed online by using the link provided or through Hertz Meeting Sales Desk within the U.S. or Canada at 1-800-654-2240. In international locations, call your nearest Hertz reservation center or 1-405-749-4434. When booking reservations through Hertz reservations please reference the Meeting Number (CV) as shown above or identify our group by name (ABMA) to the reservationist.

Dress
For ABMA events, comfortable and casual dress is appropriate.
Daytime attire is casual and sportswear is customary (golf shorts and slacks or shorts for men; slacks, shorts or skirts/dresses for ladies). Evening activities are “nice” infor-mal or daytime business casual attire and may include sport coat for men; pantsuits, slacks, skirts/dresses for ladies. For 2015, the Suppliers Reception is a Margaritaville Parrot Head Night.
Put on your Jimmy Buffett parrot head attire and join in the fun as we have a rocking and rolling good time to celebrate the music of Jimmy Buffett with dancing, fun, and with a few surprises along the way.

This event includes a dance floor so please consider appropriate footwear.

CLIMATE
St Petersburg average daytime temperatures in March are in the mid to high 70’s (F). Night time temperatures average in the low to mid 60’s. St Petersburg averages 3.75” rainfall in March.

Convention Registration Information
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Convention Registration Information
Take advantage of the “Early Bird Discount.” If you register by February 1, 2015, you and your company will be listed in the advance program available online to all attendees prior to the convention, as well as save money on your registration fees. Registrations received after the deadline will appear on the supplemental registration list, available only at the meeting. Please note: a companion is a spouse or significant other, and the One Day Fee must accompany a fully paid deleg-ation. For ABMA 2015 Annual Convention you may either register, using the enclosed insert or register, pay all of your fees, and renew your 2015 dues online!
Dues Renewal and Attendee Registration (Online Store Opens Jan 1). Please remember, only the company’s Key Contact may renew dues, and must be shopping for the COMPANY to do so.

ABMA Online Store ABMA Online Store ABMA Online Store
You can pay your dues online and register yourself and oth-ers in your organization for the convention online using the ABMA Online Store. Once you have completed an online transaction for dues payment simply “continue shopping” and add another product to your shopping cart. At the ABMA Convention, if you are registering for yourself and or companion then you may eas-ily register through the regular portal. If you wish to register for yourself and other members of your organization, please use the “Group Registration” function. To register a group please register EACH kind of attendee separately (delegate, One-day, etc). Spouses and guests are added later.

Hotel Registration Information
The Hotel reservation deadline is February 1, 2015. Reservations must be cancelled three days prior and three days after the meeting, pending availability. Rates are subject to taxes (current 7%). Portage and housekeeping fees are at the discretion of the individual. Check in time is 4:00 PM. Check-out time is 12 noon.

You are responsible for making your own room reservations, and will be required to adhere to the resort’s confirmation, deposit, guarantee and cancellation policies.
For 2015 we delve into reshoring. The goal of reshoring is to bring good, well paying manufacturing jobs back to North America by assisting member companies and their customers to more accurately assess their total cost of offshoring, and to shift collective thinking from “offshoring is cheaper” to “local reduces the total cost of ownership”. Please join us for four days of networking, fellowship and important information sharing.

We’ve Made It Even Easier

You can renew your membership register for the convention, book your hotel, car, airline and make additional tee times by simply using ABMA.org/AC2015quicklinks or use your smartphone to read this QR Code

MARCH 18-21, 2015

Register online at ABMA.org/AC2015quicklinks

Use your smartphone to download the ABMA 2015 Convention App with this years QR code.
Advance Registration
ABMA’s 98th Annual Convention 2015

Register and Pay Online!
www.abma.org

March 18-21, 2015

Please return completed form and payment by Registration deadline of January 31, 2015:
American Brush Manufacturers Association
736 Main Ave Suite 7
Durango, CO 81301-5479
(720) 392-2262 ♦ FAX: (866) 837-8450
E-mail: info@abma.org ♦ www.abma.org

1. Please read all Registration Instructions on the reverse side first.
2. Keep a copy for your records.
3. Return completed form to ABMA Headquarters.
4. Make copies of this form if there is not enough space.
5. Name ________________________ Phone_______________
   Email ____________________________ ________________
   Your e-mail address will be printed in the Advance Registration Booklet

Golf Sub
Full Name Nickname        Hdcp                       Total
Delegate $         $         $
Companion                  $         $         $
Child (5-18)          $         $         $
Delegate $         $         $
Companion                  $         $         $
Child (5-18)          $         $         $
Delegate $         $         $
Companion                  $         $         $
Child (5-18)          $         $         $

Please check one □ Manufacturer Member □ Affiliate / Supplier Member
□ International Member □ Prospective Member □ Trade Press □ Other ____________ SPECIAL NEEDS? □ ____________

Suppliers Display Booth Information
Please print signage name exactly as it should appear:

Suppliers Only:
Please list your four major ABMA competitors. We cannot guarantee the distance between competitors.
1. __________________ 2. __________________
3. __________________ 4. __________________

Company Name
Street Address
City, State, Zip
Phone          Fax

Golfers: Please enter your handicap or expected 18-hole score in the box above.
Rental Clubs Needed? Please arrange directly with Pro Shop Golf Staff 727-896-8000
Soft Spikes Required
Tournament Location: Vinoy Golf Club
REGISTRATION INSTRUCTIONS

- Check all appropriate boxes. Print clearly directly on the registration form.

- A companion is not a colleague or partner in the business. The One Day Attendee may only attend the Suppliers’ Display and must accompany a fully paid delegate.

- Completed registration forms can be mailed at any time. Payment covering the cost of the meeting is required to complete the registration.

- Please remit one check payable to ABMA when registering for all meeting functions. **Do not include any fees for anything other than those relating to the meeting in your payment (including dues & assessments).**

- Dues must be paid in full prior to registering.

- Checks must be payable to ABMA, in US Dollars drawn on a US bank. If paying via wire, please add $30 USD for the wire transfer service fee. Please contact HQ for wire instructions.

- The ABMA Board offers an **“Early Bird Discount”** of $100 per attendee fee and $100 per exhibit space fee, for payments received by January 31, 2015. Take advantage of this great savings and be sure to send your registration and payment in early.

- Badges will be available for pick-up at the ABMA Registration Desk at the convention site.

**IMPORTANT DATES**

- Receipt of registration will be acknowledged to each individual when received by **JANUARY 31, 2015**.

- Forms and payment must be received by **JANUARY 31, 2015** to be included in the printed program.

- All hotel reservations must be made by **FEBRUARY 15, 2015**. Call the Renaissance Vinoy Resort directly at 800 468-3571 or 727 894-1000 to make your room reservation. Group Code: 11505690

**REFUND POLICY**

- Full refunds will be made only when **written** cancellations reach our office by **JANUARY 31, 2015**. It is your responsibility to cancel hotel room reservations.

- Refunds after the cut-off date listed above will be considered on a case-by-case basis.

- Activity (Golf, Tennis, Tours) spots are guaranteed by ABMA; therefore, if you sign up and “no-show” you will be charged.
REGISTER AND PAY ONLINE: www.abma.org

TO: All Key Contacts at Member Companies

2015 ABMA Suppliers’ Display

If you have not already received the appropriate service kit for the 2015 ABMA Suppliers’ Display you will shortly. ABMA has contracted with Exhibit Services to handle the various services and equipment required for the tradeshow event.

The Suppliers Display will take place on March 20, 2015 from 8:00 AM to 12:00 PM in the Royal Ballroom of the Renaissance Vinoy Resort. The reservation deadline is January 31st. Please remember that the display of completed brushes, rollers, brooms, and mops for resale is prohibited as are imports of finished paint applicator and accessories found for sale in retail stores.

Booth Registration:

The registration fee for a booth in either the ABMA Suppliers’ Display is $325, if paid by January 31, 2015. Otherwise, the booth fee is $425. (Checks should be made payable to ABMA in US funds drawn against a US bank. If making a wire transfer, add $30 for the service fee.) The Suppliers fee includes:

♦ One 8’ x 10’ booth with draping
♦ Two chairs, Wastebasket
♦ One 6’ draped table
♦ ID Sign with company name

To register, complete and return the Suppliers/Finished Goods Display Booth Space portion of the Convention Registration Form; sign and return the Suppliers’ Display Contract and Policies sheet; and enclose your payment, or complete the entire process on-line at www.abma.org. Remember, only exhibiting suppliers and registered manufacturing delegates may participate in the Suppliers’ Display; non-exhibiting Suppliers will NOT be allowed in the Suppliers’ Display.

Exhibitor Requirements:

In order to participate in the Suppliers’ Display all members must be in compliance with the following:

Who May Exhibit: Exhibitors for the Suppliers Display must be Affiliate (supplier) members of ABMA.

Dues Payments: Exhibitors must be members in good standing in order to display. This means that all dues must be paid in full by March 1, 2015 at the latest, according to the ABMA Bylaws. However, no one will be assigned a booth until their dues are paid in full, so exhibitors are encouraged to pay their dues promptly.

Booth Assignments (Suppliers Only): The number of booths is limited. All assignments will be made on a first-come, first-serve basis. One booth will be allowed per company with requests for all double booths, or any other multiple, handled on a space available basis. Every effort will be made to position suppliers in locations removed from their competitors; to aid in that process, therefore, please list on the registration form, up to four member companies which you would rather not have adjacent to your booth.

Electrical & Audio Visual Needs (Suppliers Only): Audio-visual presentations are permitted. Exhibits of machinery and/or equipment are also acceptable, but must be contained within the designated booth space and fit on top of the table. All electrical and audio-visual requirements should be pre-ordered using the form from Freeman. Fees for electrical use and A/V equipment will be charged on an individual basis.
Shipping & Set Up (Suppliers Only): Gems will provide the materials for the tables and booths for the display. Please do NOT forward materials to the Hotel.

SUPPLIERS DISPLAY Show Hours:

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Access</th>
</tr>
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<tbody>
<tr>
<td>Thursday, March 19</td>
<td>11:00 AM – 5:00 PM</td>
<td>Set Up Access</td>
</tr>
<tr>
<td>Friday, March 20</td>
<td>7:00 AM – 7:45 AM</td>
<td>Set Up Access</td>
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<tr>
<td></td>
<td>8:00 AM – 12:00 PM</td>
<td>Suppliers’ Display</td>
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<td></td>
<td>12:00 PM – 1:00 PM</td>
<td>Exhibit Breakdown</td>
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Note: Any breakdown or preparation for move out prior to the designated closing time will result in a $250 fine.

Friday, March 20 7:00 PM – 10:00 PM Suppliers Reception

Please keep in mind that the purpose of the Suppliers Display show is to acquaint ABMA Manufacturers with the technical aspects of your business as opposed to distributing promotional and sales material. The ABMA Suppliers' Display works to strengthen the supplier / manufacturer relationship by increasing interaction.

The Display also promotes the domestic manufacturing of brushes and brush related products including mops, rollers, and brooms. Therefore, the display of completed brushes, rollers, brooms, and mops for resale is prohibited as are imports of finished paint applicator and accessories found for sale in retail stores.

The ABMA Suppliers’ Display is an ideal forum for meeting with your industry peers. You might want to consider providing your customers with carry bags for brochures and samples. Nevertheless, be sure to participate by completing your registration form today!

If you have any questions, please contact ABMA headquarters, (720) 392-2262 or Chris Monahan of Brush Fibers Inc. at (217) 268-3012.

Sincerely,

David C. Parr
Executive Director
ABMA Display Contract and Policies

1. **Location and Dates.** ABMA Suppliers' Display (March 20) will be held at the Renaissance Vinoy Resort in St Petersburg, FL.

2. **Arrangement of Educational Displays.** All displays will be arranged in accordance with the master floor plan developed by ABMA Staff, the Suppliers Division Executive Committee, the ABMA Convention Committee and the designated contract supplier.

3. **Use of Space.** The purpose of the exhibits is to inform and educate ABMA members regarding the uses, characteristics, applications, technology, etc. of the exhibitor's products or services. Only those products and services of the company represented may be displayed and offered for sale. Subletting any portion of exhibit space is prohibited.

4. **Guidelines.** Pop-up, tabletop or similar portable displays are acceptable. Exhibits, displays or any devices, which in the opinion of management are not suitable or in keeping with management's policy, will be prohibited.

   Conference management reserves the right, to restrict exhibits which, because of noise, method of operation or any other reason, become objectionable or otherwise detract from or are out of keeping with the character of the exhibition as a whole. Exhibit activities must be conducted so as not to infringe on the rights of other exhibitors or offend visitors.

   The exhibitor agrees not to sponsor functions, such as tours, golf and recreational outings, speeches, or other activities, during exhibit hours or in conflict with any officially programmed ABMA Annual Conference event.

5. **Exhibit Set-up (Suppliers).** ABMA will provide, as part of the exhibit fee, the following:

   - 8' x 10' booth space with pipe and drape
   - draped 6' table, two chairs, electrical outlet (electricity use is an additional charge), wastebasket
   - identification signage
   - listing in the ABMA program

6. **Payment and Cancellation.** Full payment for exhibit space and registration fees must accompany exhibit space agreement. After space agreement is accepted, it shall be binding upon the applicant and subject to all terms and conditions of the agreement, rules and regulations, exhibitor manual and memos issued prior to the Conference.

   In the event the Meeting is canceled, interrupted, or access of the premises is prohibited by reason of any strike, lockout, injunction, act of war, act of God or any other reasons, this contract will be terminated by ABMA. In the event of such termination, exhibitor waives any and all damages and claims for damages and agrees the sole liability of ABMA shall be to return to the exhibitor his prepaid fees, less his pro-rata share of all costs and expenses incurred by the ABMA.

   In the event the Exhibitor cancels participation in the Conference, the following shall apply:

   a. Cancellation notice must be received by ABMA in writing (via mail, e-mail or fax).
b. **Notice of cancellation received by ABMA 30 days prior to Display Date or before** - refund of 50% of exhibit fee.

c. **Within 29 days or sooner to Display Date, no refund will be made.**

7. **Exhibit Hours.** Exhibit hours for the Suppliers Display will be from 8:00 AM to 12:00 PM. Beverages may be served during exhibit hours, but not during setup.

8. **Installation/Dismantle.** Supplier Exhibitors may begin move in Thursday, March 19, from 11:00 AM to 5:00 PM. OR Friday, March 20, from 7:00 AM to 7:45 AM. No exhibit, or portion thereof, may be removed during the exhibition without written authorization of ABMA. Exhibitors (Suppliers Display) may begin move out at 12:00 PM, Friday, March 20 and must be completed by 1:00 pm on that day. *Any breakdown or preparation for move out prior to the designated closing time will result in a $250 fine without the consent of ABMA management.*

9. **Care of Premises.** No part of an exhibit and no signs or other materials may be posted in any way that might mar or deface the premises. Exhibitors will be held responsible for any and all property damage incurred by their employees/representatives.

10. **Liability.** Exhibitor assumes full responsibility for losses, damages, and claims arising out of injury or damage to exhibitor’s display, equipment, and other property brought upon by the Hotel and shall indemnify and hold harmless the Hotel agents, servants, service contractor, and all employees, and all ABMA members, officers, directors, agents and employees from any and all such losses, damages and claims.

The ABMA reserves the right to render all interpretations and decisions, should any questions arise, and to establish further regulations as may be necessary for the success and general well being of ABMA Suppliers’ Display.

_____________________________________  _____________________________________  
NAME SIGNATURE

_____________________________________  _____________________________________  
COMPANY DATE